**WEST FORK CONSERVATION DISTRICT**

BOARD OF SUPERVISORS

June 12th, 2024,

Vandalia Community Center

Vandalia, WV

Meeting Minutes

With a quorum being present, Chairman Coffindaffer called the June Board of Supervisors meeting to order on Wednesday,June12th, 2024, at 09:00 a.m. at the Vandalia Community Center, Vandalia WV.

**Supervisors Present:** **William Coffindaffer** **Jane Cain**

**Jim Foster Randy Plaugher Robert Suan Bill McClain**

**Larry Sponaugle Steve Cronin**

**Others Present: Dee Altman, WVCA**

**Devon Kokoska, WVCA**

**Kaitlyn Jones, WVCA**

**Jim Roy, WVCA**

**Belva Junkins, WFCD**

**Dinah Hannah, WFCD**

**Earl Junkins, WFCD**

**Earlene Foster, WFCD**

**Barb Foster, WFCD**

**Heather Duncan, WVACD**

**Jennifer Metheny, WFCD**

**James Helmondollar, WFCD**

**Vanda Lode, WVACD**

**\*Denotes online Status.**

**Pledge of Allegiance –** Led by Jim Foster

**Welcome and Introductions:** Coffindaffer welcomed James Helmondollar, West Forks new summer soil sampler.

**Agenda Approval. Foster/ Suan Approval of today’s agenda as presented.**

**Minutes:** With no additions/ Corrections made, the May 8th,2024 minutes will stand approved as presented **Foster/ Cronin. Motion carried. Meeting Minutes Approved.**

**Cooperating Agencies Report:**

**NRCS:** . (See Attached Report)

**FSA:** (See Attached Report)

**Forestry: (See Attached Report)**

**WVU Extension:** No report

**WVACD Executive Director:** (See Attached Report). Heather stated the upcoming quarterly meeting will have a lot of information and encourage attendance.

**Financial Report:** The WVCA financial reports for May 2024 are present today. **Foster/ Plaugher. Motion carried. Approve and file financials for audit.**

**Chairman Coffindaffer added that the CD’s have been renewed at MVB Bank @ 5.5% interest for ten months.**

**Supervisor Per Diem and Travel:** Treasurer Plaugher reported on the following.

Supervisor’s Per Diem and Travel expenses for the month of April 2024

Randy Plaugher $1,357.85

Jane Cain $2,604.26

William Coffindaffer $757.03

Bill McClain $0.00

Larry Sponaugle $845.75

James Foster $2,913.34

Robert Suan $677.05 *Totaling $9,149.28*

***Total gross spent to date: $65,779.21***

**Plaugher moved to approve Supervisor’s April 2024 Per Diem and Travel as presented and pending review from district accountant. Motion seconded by Foster. Motion carried.**

**Approval of Invoices and Payments:** WVCA Dues$5.000.00 **A motion was made by Foster and seconded by McClain to pay the invoice for dues. Motion Carried.**

**Ag Enhancement Program:**

Payments:

Johnathan Sprouse Lime 10.43 Acres $521.50

Kenneth Detamore Lime 107.32 Units $ 2,000.00

Roger Wilmoth, Invasive Species $487.02

Michael Shiflet Lime 93.89 Units $ 2,347.25

Chris Oliverio HUAP3,111 Sq Ft $2,500.00

George Short, Invasive Species $443.22

George Short, Lime 86.38 Units $2,159.50

Sam Stark, Invasive Species $ 500.00

Isacc Maxwell, WS $2,040.00

Bethany Glaspell Pollination $200.00

Twila Reed, WS $1,498.56

John Spiker PDF, 3,403.00 Ft $5,000.00

John Brown, Lime 68.64 Tons, $1,575.50

Fred Ross NM $986.08

Fred Ross Lime146.01 Units $ 1,500.00

Laura McDuffie Lime 80 Units $ 290.00

Laura McDuffie NM $ 808.92

Shannon Moore HUAP $ 2,500.00

Shannon Moore PDF, 1,650.00ft. $2,500.00

**Larry/ Cain made motion to approve payment. Motion Carried.**

**Jones: See attached report**

**Cancellations/ Withdraws**-None Currently

**Conservation Agreements**:

Timothy & Beth Dixon 108 Acres, Doddridge County

Christopher & Nikki Curry 116 Acres, Harrison County

James Deems 100 Acres, Harrison County

Elaine Satterfield 10 Acres, Harrison County

Jorden Stout 44.5 Acres, Harrison County

Caleb Collins 100 Acres, Lewis County

Tyler Riley, 34 Acres, Lewis County

Teddy Thomas, 40 Acres, Harrison County

David Barlett, 177 Acres Harrison County

**Foster made a motion to accept the agreements, this was seconded by Plaugher. Motion Carried.**

**OM&R Polk Creek & Salem Fork:**

Roy stated that the City of Salem is mowing at the dam. Timbering on Dog Run, Roy stated forestry and himself has spoken with the timber company. Polk Creek #13 Dam has a slip in the ASW that needs repaired. TVCD crew leader assessed the situation of all Polk Creek Dams and quoted a price of $25,000.00 for all OM&R repairs. This would include all work on the dams, spillways, and outlet channels to bring them into good condition. Roy asks the board to approve a Do Not Exceed price of $25,000.00 for TVCD to repair.

**Foster made a motion to except the Do Not Exceed price of $25,000.00, seconded by Cronin. Motion Carried**

**Dam Inspection Reports:** Nothing new to report.

**Old Business:**

Pasture Walk. - No Action

Storage Building Report (Reimbursement to Bill Coffindaffer of $307.18 for supplies)

**McClain/Plaugher motion to reimburse Bill Coffindaffer for the cost of material for roof repair on building. Motion Carried**

Nominating Committee Report:

Plaugher reported the committee recommendations for Board Officers are as follows: Bill Coffindaffer Chairman, Steve Cronin Vice-Chairman, Jane Cain Secretary, Randy Plaugher Treasure.

Bill Coffindaffer opened the floor for any additional nominations. **Foster/Suan made motion to close nominations. Motion Carried.**

**A Motion was made by Foster/ Larry to accept the nominating committee’s recommendations for board members.**

**New Officers for the WFCD Board: Bill Coffindaffer Chairman, Steve Cronin Vice-Chairman, Jane Cain Secretary, Randy Plaugher Treasure.**

**New Business:**

Fall Banquet 2024 This will be held in Gilmer County at the Glenville State college location Date to be announced next month’s meeting. Plaugher made a motion to have the banquet, seconded by Foster.

Closing Receiving account?

**Plaugher /Suan Motion to close Receiving Account so WFCD will follow the rule 63-04. Motion Carried. Receiving account to be closed with the correct process.**

State Conservation Camp Sponsorship This is a budgeted item

New Hay Forage Sampler: **Foster/ Suan motion to reimburse Richard Law for purchase of Hay Forage Sampler. Motion Carried**

**Correspondence:**

Elk Conservation Invite to picnic on July23,2024

Women in Agriculture Conference November 15-16,2024

**Funding Request**:

Ravenswood FFA Mid-America Grassland Contest Died on Floor

**Letters of Request-**

Rent Share Agreement with WVCA July 2024- June 2025

**Foster made a motion to approve, seconded by Cronin. Motion Carried.**

**SPRP/EWP Project:** No Report

**Board Member & Associate Supervisor Reports:**

Barb Foster reported the event at the 4-H Center for Simpson Elementary School was very nice.

Cain reported the Tour of Rt.18 Farm Market went very well.

Bill Coffindaffer Thanked Bill McClain for all his hard work with the district.

**Plaugher made a motion to appoint Jane Cain and Jim Foster as the WFCD representatives for the WVACD for two years. Motion Carried**

**Letter to be sent to Holly Morgan to reflect this appointment.**

**WVCA Reports:**

Devon Kokoska: (See Attached Report)

Dee Altman (See Attached Report)

**WFCD Report:** None

**Public Comment** None

**Adjournment:** 11:12 AM

**Set Date of Next Meeting:**

**July10th, 2024, at the Rt.18 Farm Market, Troy WV at 09:00 AM**

**Respectfully submitted,**

**Jane Cain, Secretary**

**William Coffindaffer, Chairman**

**Minutes Recorded by Dee Altman,**

**Administrative Specialist West Virginia Conservation Agency/**

**West Fork Conservation District.**