

Eastern Panhandle Conservation District
BOARD MEETING
August 21st, 2024, 5:00 pm.
Minutes

The **Eastern Panhandle Conservation District Board of Supervisors** held a Regular Board Meeting on August 21st, 2024, commencing at 5:00 pm at Eastern Panhandle District Office and Via Teams. The meeting was called to order by Chairman Danny Lutz.

Quorum of: Danny Lutz, Nancy Lutz, Fred Johnson, Robert Cloud, Robert Boarman

Supervisors Present: Fred Johnson, Nancy Lutz, Danny Lutz, Robert Cloud, Robert Boarman

Associate Supervisors: Betsy Plumer, Kevin Plumer, Floyd Kursey, Mike Kercheval

WVCA: Talon LeFevre, Devon Kokoska, Erin Krieger, Kristen Bisom, Don Whetzel

NRCS: Tim Canfield

WVCAD: Vanta Coda (teams)

Berkeley Co. Commission: Matthew Umstead

Danny Lutz led the group in the Pledge of Allegiance.

Reading/Approval of the Agenda/Minutes:

August 21st, 2024, Agenda: Fred Johnson moved to approve the agenda as presented; second by Nancy Lutz, motion approved.

July 17th, 2024, Regular Meeting Minutes Fred Johnson moved to approve the minutes as presented; second by Nancy Lutz, motion approved.

July 31st, 2024, Supplemental Meeting Minutes Fred Johnson moved to approve the minutes as presented; second by Nancy Lutz, motion approved.

August 8th, 2024, Supplemental Meeting Minutes Fred Johnson moved to approve the minutes as presented; second by Nancy Lutz, motion approved.

Old Business:

D/M Sale of old truck: **Equipment committee to handle it.**

D/M Finish Committees/Head of Committees: **Water Resources Chair Jim Michael, Ag Enhancement Chair Nancy Lutz, Equipment Chair Fred Johnson, Education Chair Robert Boarman, Finance Chair Boarman**

New Business

D/M Reimburse Danny Lutz \$54.48 for Paying partial bill from Devil's Due Distillery: **Robert Boarman motion approve; second by Robert Cloud; motion approved.**

D/M Close \$10 receiving account: **Nancy Lutz motion approve; second by Fred Johnson; motion approved.**

D/M Gas Card for District Vehicles: **No motion**

D/M Approve or cancel Debit cards issued by Summit Bank to replace canceled credit cards: **No motion**

D/M Discussion regarding the Annual Dinner: **Fred Johnson motion to approve max 50 people and date was set to October 23rd, 2024; second by Nancy Lutz; motion approved.**

D/M Schedule a legislative meeting in either September or October, possible dates 17 or 24 September, or 1 October: **No motion**

D/M Nominate Mike Kercheval to Morgan County Conservation Supervisor position: **Mike declined, no motion.**

D/M Determine Spring tree sale and order trees OR create another project. Forestry Committee to meet and decide: **No motion**

D/M WVACD Award Nominations: **No motion**

D/M Opequon Creek Blockage – Funds Agreement and & 713-U Sub agreement – will need approval and signature: **Robert Cloud motion to approve; second by Robert Boarman; motion approved.**

D/M NGLI Cohort Tour – Approve \$500 budget towards meals and goodie bags for approximately 15 individuals (WVACD/EPCD 50/50 Equal Partnership): **Robert Boarman motion to approve; second by Robert Cloud; motion approved.**

Jefferson County Water Quality Improvement Program

D/M Approve Septic Pumping Applications: Carolyn Brewer, Betty Simons, Michael Evre, Melissa Gobs, Tara Estep: **Nancy Lutz motion approve; second by Fred Johnson; motion approved.**

D/M Approve Septic Pumping Reimbursements \$150 for each: Paul Bobik, Joan Dzuris, Kara Flora, Kim Lowery, George Eriksen, William Poe, Debra Corbett, Mark Archuleta, Thomas Ellison, Robert Smith, Donald Evans, Terry Schau: **Nancy Lutz motion approve; second by Fred Johnson; motion approved.**

Agriculture Enhancement Program

D/M LOR AgEP: **Nancy Lutz motion approve; second by Fred Johnson; motion approved.**

LOR Purpose:	LOR Amount:	LOR Date	LOR ID
FY25 AgEP Allotment	\$45,000.00	7/25/2024	16186

D/M Mary Rebecca Walker – Divisional Fence Approval Payment \$637.00: **Nancy Lutz motion approve; second by Fred Johnson; motion approved.**

D/M Consideration of Extended Planting Timeline for Exigency Programs: **Nancy Lutz motion approve; second by Fred Johnson; motion approved.**

D/M Approve 1st Sign-up AgEP Applicants at a total of \$9,776.00: **Nancy Lutz motion approve; second by Robert Cloud; motion approved.**

Jon Daniels	Berkeley	55	Habitat Plot	\$ 300.00	\$ 300.00
Joe Stevens	Berkeley	55	Habitat Plot	\$ 300.00	\$ 600.00
Chris Levy	Jefferson	60	Habitat Plot	\$ 300.00	\$ 900.00
Margaret Dunagin	Berkeley	70	Habitat Plot	\$ 300.00	\$ 1,200.00
Margaret Thornton	Jefferson	80	Habitat Plot	\$ 300.00	\$ 1,500.00

50	Robert Bane	Jefferson	50	50	\$ 1,250.00	\$ 1,250.00
88.57	Paul Schildt	Berkeley	42	39	\$ 975.00	\$ 2,225.00
60	Daniel Sampson	Berkeley	12.62	16.41	\$ 410.25	\$ 2,635.25
56	Terrence R. Vesper	Jefferson	35	28	\$ 700.00	\$ 2,925.00
65	Charles Aaron Racey	Morgan	28.66	57.32	\$ 1,433.00	\$ 4,358.00
58.3	Butler Family Limited Partnership	Berkeley	31.69	38.5	\$ 962.50	\$ 962.50
90	Vince Kesecker	Morgan	8.07	16.14	\$ 403.50	\$ 1,366.00
X	Michael Farms LLC	Morgan	29.6	23.67	\$ 591.75	\$ 1,957.75
94.8	Weddle Properties	Berkeley	50	62	\$ 1,550.00	\$ 3,507.75

Warm Springs

D/M Warm Springs Run Emergency Action Plans: Fred Johnson made a motion to table Plans until September meeting as the actions plans where not ready in time for August Meeting; second by Nancy Lutz, motion approved.

D/M LOR Warm Springs: Fred Johnson motion to approve; second by Nancy Lutz; motion approved.

LOR Purpose:	LOR Amount:	LOR Date	LOR ID
FY25 O&M Allocation	\$24,440.00	8/21/2024	16171

Watershed Grants (319 and Chesapeake Bay)

D/M Approve Elks Run septic repair applications:

Lloyd Fink - \$5,200 from Dodson Septic Services

Tom Butler - \$8,000 from Dodson Septic Services

Fred Johnson motion to approve; second by Nancy Lutz; motion approved.

D/M Approve \$4,532 payment to Cacapon Institute for 2023 Sleepy Creek monitoring: Nancy Lutz motion approve; second by Fred Johnson; motion approved.

Sleepy Creek Septic:

D/M Approve Sleepy Creek Septic Pumping Applications for 27 Applicants at a Maximum of \$150 each or \$4,050 cumulative. John and Virginia Marple, Herb Nusbaum, Charles Marsh, Christopher and Abigail Duman, Linda and Fred Giltay, Mark Smith, Todd Whitmore, Russell Winland, Norman and Patricia Schetrompf, Nikolaus and Megan Schmitt, Olivia Hartofelis, Greg and Cindy Schultz, Ernest and Justine Hancock, Leonard Muscato (2), Randall Clark, Jamie and Stefany Morris, Carol and Jean-Pierre Hsu, Sarah Hughes and Theresa Michaels, Debbie Barham, Leo Zimmerman, Kevin Tapp, Kevin Rasmussen, Pamela Hoffman, David Griffiths, Edward Loomis, and Joseph Lorenza Jr. Robert Cloud motion to approve; second by Robert Boarman; motion approved.


D/M Approve Sleepy Creek Septic Pumping Payment for Ben and Brittany Mayo - \$150: Nancy Lutz motion approve; second by Fred Johnson; motion approved.

D/M Approve Sleepy Creek Septic Repair Application for Eric Miller \$7,500 Maximum \$18,200 Low Quote (Barker’s Construction): Nancy Lutz motion approve; second by Fred Johnson; motion approved.

D/M Approve Sleepy Creek Septic Repair Payment \$7,500 to Barker’s Construction: Nancy Lutz motion approve; second by Fred Johnson; motion approved.

Due to Robert Boarman and Robert Cloud walking out during the meeting there was no quorum and no motion to adjourn the meeting.

Minutes recorded and prepared by Talon LeFevre – WVCA Administrative Specialist



Chairperson

