**WEST FORK CONSERVATION DISTRICT**

BOARD OF SUPERVISORS

October 09, 2024

USDA Service Center, Mount Clare, WV

Meeting Minutes

With a quorum being present, Chairman Coffindaffer called the August Board of Supervisors meeting to order on Wednesday,October 9, 2024, at 09:00 a.m. at the USDA Service center Mount Clare, WV

**Supervisors Present:** **William Coffindaffer** **Jane Cain**

**Randy Plaugher Robert Suan**

**Kevin Britton**

**Larry Sponaugle Steve Cronin**

**Others Present: Dee Altman, WVCA**

**Jim Roy, WVCA**

**Jennifer Metheny, WFCD**

**Richard Law, NRCS**

**Dinah Hannah, WFCD**

**Cora Wagler, NRCS**

**Kelby Fetter, NRCS**

**Daniel Cooley, DOF**

**Chris Ellison, WVCA\***

**Bruce Lloyd WVU EXT.\***

**\*Denotes online Status.**

**Pledge of Allegiance –** Led by Bob Suan

**Welcome and Introductions:** Cora Wagler, NRCS

**Agenda Approval. Randy/ Steve. Approval of today’s agenda as presented.**

**Minutes:** With Corrections made, the September 11, 2024, minutes will stand approved as presented **Cronin/Suan. Motion carried. Meeting Minutes Approved.**

**Cooperating Agencies Report:**

**NRCS:** See attached report

**FSA:** See Attached report

**Forestry:** Dan Cooley, gave verbal report

**WVU Extension:** Bruce stated next week the are taking up calf’s, with cooperators in Morgantown. Having a drought meeting on the 15th with FSA. Programs on management @ 6PM that evening on the 15th.

**WVACD Executive Director:** See Attached Report

**Financial Report:** The WVCA financial reports for August 2024 are presented today. **Randy / BOB. Motion carried. Approved and file financials for audit.**

**Supervisor Per Diem and Travel:** Treasurer Plaugher reported on the following.

Supervisor’s Per Diem and Travel expenses for the month of August 2024

Randy Plaugher $913.06

Jane Cain $2,038.24

William Coffindaffer $613.06

Larry Sponaugle $434.00

James Foster $1.044.80

Robert Suan $548.49 *Totaling $5,591.65*

***Total gross spent to date: $10,579.02***

**Plaugher moved to approve Supervisor’s August 2024 Per Diem and Travel as presented and pending review from district accountant. Motion seconded by Suan. Motion carried.**

**Approval of Invoices and Payments:**

MS Office License District Employee $ 555.86

Jane Cain Reimbursement for Flowers for Banquet $ 90.00

Rt. 18 Farm Market for July 2024 Lunch $450.00

Richard Law Copper Pipe $ 250.00

Pioneer Catering Fall Banquet 2024 $ 944.30

Oxford Grange August Meeting $ 375.00

**Randy made motion to pay all invoices, Seconded by Steve. Motion Carried.**

**Ag Enhancement Program:**  No Report

**Cancellations/ Withdraws**-None Currently

**Conservation Agreements**:

Frank Kellerman, 115 Acres, Harrison County

Lewis Stoper, 55 Acres Harrison County

James McWhorter 64 Acres, Harrison County

Dennia Norman, 42.7 Acres, Harrison County

Perry Post 213 Acres, Harrison County

Richard Gains, 218 Acres, Harrison County

Jeffery Burnside. 38 Acres, Doddridge County

James Freshour, 146 Acres, Harrison County

Robert McClain, 160 Acres, Doddridge County

Leisha Hitt. 295 Acres, Lewis County

Ronald Huffman, 75 Acres, Harrison County

Samatha Pill, 56 Acres, Harrison County

William Simon, 300 Acres, Lewis County

Matthew Neely, 24 Acres, Harrison County

Chris Turner, 132 Acres, Harrison County

Mason Moore. 750 Acres, Harrison County

**Randy made a motion to approve all the conservation agreements. This was seconded by Bob. Motion Carried.**

**OM&R Polk Creek & Salem Fork:** Inspection on Salem will be on the 28th of October. Polk creek inspection will be on the 29th of October

**Dam Inspection Reports:**

Jim Roy has a report from EAP, to be reviewed and signed by Coffindaffer.

**Old Business:**

**New Business:**

**Phone System: Ellison explained we need to get on a new phone system. Randy made a motion to get on the WVCA phone system for $16.00 per month, this is to be billed once per year. Bob Suan seconded this motion. District will have to purchase one phone for the office at $200.00. Motion Carried. \*\*\* Chris Ellison will try to keep our same phone number**

**Correspondence:**

Invite to MCD Banquet on the 17th of October

**Funding Request**:

None Currently

**Letters of Request-**

LOR- FY 25 AgEp Exigency – Drought $ 10,000.00

LOR -FY25 Q1 CD Employee Reimbursement $ 8,855.27

**Randy/ Kevin made motion to approve and send in the LOR’s listed. Motion Carried.**

**SPRP/EWP Project:** No Report

**Board Member & Associate Supervisor Reports:**

**WVCA Reports:**

**Jones- No Report**

**Don Whetzel-** See Printed Report

**WFCD Report:** No Report

**Public Comment** None

**Adjournment:** 10:46 AM

**Set Date of Next Meeting:**

**November 13, 2024 @ 10:00 AM Mount Clare Office**

Respectfully submitted,

Jane Cain, Secretary

**William Coffindaffer, Chairman**

**Minutes Recorded by Dee Altman,**

**Administrative Specialist West Virginia Conservation Agency/**

**West Fork Conservation District.**