

Eastern Panhandle Conservation District

BOARD MEETING

October 16th, 2024, 5:00 pm.

Minutes

The **Eastern Panhandle Conservation District Board of Supervisors** held a Regular Board Meeting on October 16th, 2024, commencing at 5:00 pm at Eastern Panhandle District Office and Via Teams. The meeting was called to order by Chairman Danny Lutz.

Quorum of: Danny Lutz, Nancy Lutz, Fred Johnson, Jim Michael

Supervisors Present: Fred Johnson, Nancy Lutz, Danny Lutz, Jim Michael
Associate Supervisors: Betsy Plumer, Kevin Plumer, Dave Tabb, Mike Kercheval
WVCA: Talon LeFevre, Erin Krieger, Kristen Bisom, Levi Cyphers
NRCS: Tim Canfield
Jefferson Co. Commission: Cara Keys

Danny Lutz led the group in the Pledge of Allegiance and moment of silence.

Reading/Approval of the Agenda/Minutes:

October 16th, 2024, Agenda: Nancy Lutz moved to approve the agenda as presented; second by Fred Johnson, motion approved.

September 18th, 2024, Regular Meeting Minutes Nancy Lutz moved to approve the minutes as presented; second by Fred Johnson, motion approved.

September 23rd, 2024, Supplemental Meeting Minutes Nancy Lutz moved to approve the minutes as presented; second by Fred Johnson, motion approved.

New Business

D/M Reimburse Fred Johnson \$124.40 – Stamps: Nancy Lutz motion to approve; second by Jim Michael; motion approved.

D/M Reimburse Danny Lutz \$33.00 – Stamps: Nancy Lutz motion to approve; second by Fred Johnson; motion approved.

D/M Reimburse Danny Lutz \$142.94 – Food for regional meeting: Nancy Lutz motion to approve; second by Fred Johnson; motion approved.

D/M Old Truck was put up for bid to other districts; cut off is November 1st: No Action

D/M New Accountant: Nancy Lutz motion to approve Cox Hollida Young as the new accountant; second by Fred Johnson; motion approved.

D/M Photo/Poster Contest: No Action

D/M Banquet Itinerary: Fred Johnson motion to approve \$300 to purchase signs for District Farm winners and for Danny Lutz to email last year's itinerary to Talon LeFevre; second by Jim Michael; motion approved.

Jefferson County Water Quality Improvement Program

D/M Approve Septic Pumping Applications: Adam Welch, Stuart Chriswell, Wayne Porreca, Nancy Lutz, Lisa Stevenson: Fred Johnson motion to approve; second by Jim Michael; motion approved.

D/M Approve Septic Reimbursements at \$150.00 for: Bety Simons, Jeffery Steplowski, Christopher Mlinarchik, Carolyn Brewer, Jessica Loggia: Nancy Lutz motion to approve; second by Fred Johnson; motion approved.

Agriculture Enhancement Program

D/M Approve \$395.85 Livestock Water Supply payment to Randall Trail: Nancy Lutz motion to approve; second by Fred Johnson; motion approved.

Chesapeake Bay Program

D/M Approve All 63 Cover Crop applicants at a total of 4,913.22 acres for \$245,661.00: Nancy Lutz motion to approve; second by Fred Johnson; motion approved.

Warm Springs

D/M Warm Springs Run Emergency Action Plans: Jim Michael motion to approve; second by Fred Johnson; motion approved.

Watershed Grants (319 and Chesapeake Bay)

D/M Approve contract amendment for Fink septic repair (Elks Run): Nancy Lutz motion to approve; second by Fred Johnson; motion approved.

D/M Approve \$7,000 payment to Dodon Septic Service for Fink septic repair (Elks Run): Nancy Lutz motion to approve; second by Fred Johnson; motion approved.

**D/M Approve \$447.06 payment to Tree Pro for tree planting supplies (Sleepy Creek):
Table until Spring**

**D/M Approve \$450 shared freight cost for Dahl Tree Planting delivery (Sleepy Creek):
Table until Spring**

**D/M Approve \$1,159.50 American Native Invoice for Dahl Tree Planting (Sleepy Creek):
Table until Spring**

D/M Approve Septic Pumping Application for Gretchen & Austin Ormo and Richard & Lotizia Franklin: Fred Johnson motion to approve; second by Nancy Lutz; motion approved.

Applicant	County	Acres (125 max)	Cost at \$50 Acre (\$6,250 max)
Adam B. Link IV	Jefferson	40	\$ 2,000.00
Harmony Hill Farm LLC	Jefferson	3	\$ 150.00
Jeremy B. Perkins	Berkeley	65.05	\$ 3,252.50
Jason Roach	Berkeley	125	\$ 6,250.00
Clarence E. Hough	Jefferson	125	\$ 6,250.00
T. Todd Hough	Jefferson	82.85	\$ 4,142.50
Christopher Levy	Jefferson	5	\$ 250.00
Legacy Farming & Trades LLC	Jefferson	125	\$ 6,250.00
J. Todd Butler D-B-A Butler Farms	Berkeley	89.67	\$ 4,483.50
Luke Knott	Berkeley	44.75	\$ 2,237.50
Jeremy M Glassford	Berkeley	47.64	\$ 2,382.00
M.F. Ankers & Sons	Berkeley	56.72	\$ 2,836.00
Robert M. Cloud	Berkeley	5	\$ 250.00
Gerald DeHaven	Berkeley	102.78	\$ 5,139.00
Perry Joseph Jenkins Jr.	Berkeley	59.13	\$ 2,956.50
Jason B. Lewis	Berkeley	78.3	\$ 3,915.00

Charles T. Burkhart II	Berkeley	125	\$	6,250.00
Linton Bros Inc	Berkeley	125	\$	6,250.00
Lyle C. Tabb & Sons Inc	Jefferson	125	\$	6,250.00
Rolling Acres Farm	Berkeley	125	\$	6,250.00
Michael W. Unger	Morgan	25.7	\$	1,285.00
Michael Farms LLC	Morgan	87.51	\$	4,375.50
Michael D. Duncan Jr.	Jefferson	125	\$	6,250.00
William M. Nicewarner	Jefferson	44.54	\$	2,227.00
Owens Farm LLC	Jefferson	74.41	\$	3,720.50
Honey Locust Farms LLC	Jefferson	14	\$	700.00
Mark S Glascock II	Morgan	37.6	\$	1,880.00
Butler Family Limited Partnership	Berkeley	87.65	\$	4,382.50
Thomas E LeFevre	Berkeley	125	\$	6,250.00
Keller & Sons	Berkeley	29.47	\$	1,473.50
James T. Blue & Sons, Inc	Jefferson	125	\$	6,250.00
Jason W. Magala	Jefferson	125	\$	6,250.00
Paul W. Engle	Berkeley	52.06	\$	2,603.00

Jeremy R. LaRue	Jefferson	125	\$	6,250.00
Jimmy Duncan	Jefferson	20.13	\$	1,006.50
Locust Grove Farm	Jefferson	125	\$	6,250.00
Duncan Custom Farming	Jefferson	53.11	\$	2,655.50
Brian Brannon	Morgan	70.68	\$	3,534.00
Paul M. Miller II	Jefferson	64.1	\$	3,205.00
Red Haven LLC	Berkeley	34.68	\$	1,734.00
Banks Alta-Vista Farms LLC	Jefferson	125	\$	6,250.00
Timothy B. Folk	Berkeley	56.64	\$	2,832.00
George W. Folk	Berkeley	63.14	\$	3,157.00
Clayton Canby	Berkeley	79.11	\$	3,955.50
Billy R Bennett	Berkeley	32.5	\$	1,625.00
R.Z. Bane	Jefferson	125	\$	6,250.00
Scott Daniel	Berkeley	125	\$	6,250.00
Brown's Farm LLC	Jefferson	39	\$	1,950.00
Earl L. Liskey	Jefferson	91.04	\$	4,552.00
Edward Todd Banks	Jefferson	21.46	\$	1,073.00

Timothy W. Smith	Jefferson	125	\$	6,250.00
CreekBound Farms, LLC	Berkeley	62.5	\$	3,125.00
Andrew Omps	Morgan	31	\$	1,550.00
Hy-Crest Farms, LLC	Jefferson	54.21	\$	2,710.50
Barbara H. Byers	Berkeley	125	\$	6,250.00
Guy M. Cole	Berkeley	77.51	\$	3,875.50
Matthew S. Sibert	Berkeley	60.4	\$	3,020.00
Double C	Berkeley	125	\$	6,250.00
Weddle Properties, LLC	Berkeley	62.5	\$	3,125.00
Gruber Farms	Jefferson	125	\$	6,250.00
Christina R. Barnard	Jefferson	125	\$	6,250.00
Ralph B Moler	Jefferson	125	\$	6,250.00
Hamby Brothers	Jefferson	56.68	\$	2,834.00

Education

D/M: Nancy Lutz motion to approve; second by Jim Michael; motion approved.

<u>LOR Purpose:</u>	<u>LOR Amount:</u>	<u>LOR Date</u>	<u>LOR ID</u>
FY24 Employee Reimbursement	\$25,000.00	10/1/2024	16168

Nancy Lutz motion to adjourn the meeting; second by Fred Johnson; motion approved; meeting adjourned.

Minutes recorded and prepared by Talon LeFevre – WVCA Administrative Specialist

X 

Chairperson

DRAFT

