

Capitol Conservation District

418 Goff Mountain Rd. Suite 102

Cross Lanes, WV 25313

October 16th, 2024, Board Meeting Minutes

Terry Hudson-Chairman

Diane Lumadue-Secretary

Sally Shepherd-Supervisor (virtual)

Jacob Lavender-WVCA Field Ops Manager

Brandon Duckworth-NRCS

Natalie Salmon-WVCA Admin Specialist

Dylan Johnson-Conservation Specialist

Lisa Jones-USDA (virtual)

Clyde Bailey-Vice Chair

Valerie Thaxton-Treasurer (virtual)

Rick Sams-Associate

Dawn Lemle-District Employee

Jeremy Salyer-WVCA Area Director

Levi Cyphers-WVCA Watershed

Heather Duncan- WVACD Executive Director (virtual)

CALL BOARD MEETING TO ORDER at 9:01 a.m.

(M)-Approval of September 20th, 2024, Board Meeting Minutes

- Clyde Bailey made motion to accept the September 2024 Board Meeting Minutes
- Diane Lumadue 2nd motion
- All in favor. Motion carried

(M)-Approval of October 2024 Agenda

- Diane Lumadue made motion to accept the October 2024 Board Meeting Agenda
- Clyde Bailey 2nd motion
- All in favor. Motion carried

FINANCIAL REPORTS/INVOICES

**Financial reports and supervisor per diem and travel forwarded via email to the financial committee.*

1. (M) Co-Administered Funds Report, District September Financial Report, Supervisor Per Diem & Travel. Bills to Be paid as funds permit and coordinated by office staff and filed for audit.
 - Valerie Thaxton made a motion to accept the financials and file for audit
 - Clyde Bailey 2nd motion
 - All in favor. Motion carried

NEW BUSINESS

○ (D/M)-AgEP New Cooperators

- John Mick Kanawha County

- Clyde Bailey made motion to accept the new cooperators
- Diane Lumadue 2nd motion
- All in favor. Motion carried

○ (D/M)-AgEP Application Approvals

- | | | |
|-------------------|------------------|-------------------|
| ● John Mick | Frost Seeding | \$300.00 |
| ● Julie Watkins | Urban Ag | \$500.00 |
| ● Rob Whittington | Heavy Use | \$2,000.00 |
| ● Rob Whittington | Invasive Species | <u>\$1,000.00</u> |
| | | <u>\$3,800.00</u> |

- Clyde Bailey made motion to approve new applications

[Signature] 10/20/24

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- Diane Lumadue 2nd motion
- All in favor. Motion carried

- **(D/M)-AgEP Application Withdrawals**
 - **Bryan Rawson** Lime \$360.00
*Cooperator requested to withdraw application
 - Clyde Bailey made motion to withdraw application
 - Diane Lumadue 2nd motion
 - All in favor. Motion carried

- **(D/M)-GAI Invoice in the amount of \$1,745.00**
 - Diane Lumadue made motion to pay invoice
 - Clyde Bailey 2nd motion
 - All in favor. Motion carried

- **(D/M)-WVU Extension GRASS Partnership LOR for \$20,000.00----(LOR is needing signature from Chairman for processing)**
 - Valerie Thaxton made motion to approve LOR
 - Clyde Bailey 2nd motion
 - All in favor. Motion carried

- **(D/M)-\$500.00 Donation to WVACD Education Committee**
 - Clyde Bailey made motion to donate \$500.00
 - Diane Lumadue 2nd motion
 - All in favor. Motion carried

- **(D/M)-Approval of Gannett Fleming Engineering Firm for Coal River Project (Diane Lumadue)**
 - Diane Lumadue made motion to approve Gannett Fleming Engineering Firm
 - Clyde Bailey 2nd motion
 - All in favor. Motion carried

- **(D)-Potomac Valley Conservation District Legislative & Awards Banquet**
- **(D)-Northern Panhandle Conservation District Legislative & Awards Banquet**
- **(D)-Eastern Panhandle Conservation District Legislative & Awards Banquet**
- **(D)-Elk Conservation District Legislative & Awards Banquet**
- **(D/M)-Continuation of Seepage Collection Extension at Elk Two Mile 14 Dam**

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- Diane Lumadue made motion to for GAI to continue correcting the issue
 - Sally Shepherd 2nd motion
 - All in favor. Motion carried
- (D/M)-Elk Two Mile 12&13 Dam EAP Reports (Review & Sign)
 - Diane Lumadue made motion to sign reports
 - Valerie Thaxton 2nd motion
 - All in favor. Motion carried
 - (D/M)-Elk Two Mile 14 Annual Statement of Review (Review & Sign)
 - Diane Lumadue made motion to sign
 - Valerie Thaxton 2nd motion
 - All in favor. Motion carried

REPORTS

1. AgEP Report-Dylan Johnson: working on AgEP and Exigency Programs
2. NRCS Report-Jenna Budd (Katie McBride): Not Present but provided report
3. WVCA Report-Jeremy Salyer: Quarterly Meeting coming up; \$10 Million awarded to the WV Dept of Ag from Special Legislative Session, unsure how it is to be awarded to the farmers; AgEP allocation formula remains the same
4. WVCA Watershed Report-Jacob Lavender: Jason Rudd was hired as new inspector
5. WVACD Report-Heather Duncan: See Report
6. Solid Waste Authority-Terry Hudson: New tires were purchased for haul truck; Requested \$1000,000 from County Commission and will find status later today; Finished all clean-ups; State Solid Waste Meeting at the end of
7. the month
8. GKRC D Report-Terry Hudson: State Association Meeting on Friday; 4 incoming grants for \$75,000 & pool of \$90,000 for an ambassador, \$30,000 for scholarships
9. District Employee shared/NRCS Report-Dawn Lemle: Contract was renewed; Still hiring another employee for TA grant; Several upcoming workshops; WVACD grant was awarded
10. UA Outreach-Grace Fry: Not present
11. Supervisor Reports:
 - Clyde Bailey- September:** 25th State AgEP meeting; 26th AGC Meeting; **October:** 1st Sub Committee Meeting; 4th Central Area Meeting; 9th WVACD Meeting; 15th AgEP Meeting; 16th CCD Board Meeting
 - Valerie Thaxton-** signed checks & attended board meeting
 - Sally Shepherd-** Biochar Grant was awarded
 - Diane Lumadue- September:** 26th NRCS visit & training on farm; 27th Coal River Study A&E Firms interviews; **October:** 4th Area Meeting; 8th DNR visit to deer in Coal River; 10th Dam Inspections; 16th CCD Board Meeting
 - Terry Hudson- September:** 25th NRCS/History Committee Meeting/WVACD; 26th WVCA Committee Audit, KCSWA to sign bills, Meeting with new council, Todd Swanson; 27th Engineering Firm Interviews; **October:** 1st Commission Meeting; 4th Area Meeting; 9th GKRC D Meeting; 10th Dam inspections; 16th CCD Board Meeting



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Richard Sams-Associate- attended Area Meeting

STANDING COMMITTEE REPORTS

Holiday Gathering will be held at Coonskin on December 13th

UNFINISHED BUSINESS

Meeting Adjourns @ 11:15 a.m.

Finance Committee Meeting held at 8:30 am

Next Board Meeting will be held Wednesday, November 20th, 2024, at 9:00 a.m.