Eastern Panhandle Conservation District

BOARD MEETING

March 19, 2025, 7:00 pm.

AGENDA

Call to Order
Pledge of Allegiance/Prayer
Welcome & Introductions
M: Agenda Approval
M: Approval of Minutes for January 15th, 2025, Regular Board Meeting
M: Approval of Minutes for March 4th, 2025, Supplemental Board Meeting

Attendance:

Report of Cooperating Agencies

WVCA/EPCD	WVDEP
WVDA	WVDOF
NRCS	FSA
WVACD	LEPC
JCSWA	

Committee Meeting Reports:

Education/Awards	**Robert Boarman – Chair**
Legislative	**James Michael – Chair**
Budget & Finance	**Robert Boarman – Chair**
Forestry/Tree Sale	**Robert Boarman – Chair**
Ag – Enhancement	**Nancy Lutz – Chair**
Watershed	**James Michael – Chair**
Equipment	**Robert Cloud – Chair**

Invoices/Reimbursements:

D / M Approval of CoxHollidaYoung, PLLC Invoice for February 2025 - $800.00
D / M Reimburse Danny Lutz for postage/stamps ($171.70+$26.00+$73.00+$19.15) - $289.85

Correspondence:

D / M DMV – License Renewal – Ford Truck (New)
D / M US Dept of Commerce – 2024 Annual Survey of Local Government Finances
D / M Soil and Water Conservation Society – Membership Renewal Notice
D / M Dept of Treasury – IRS – Change of address in their system
D / M The Journal – Newspaper Renewal
D / M WVU Soils Team – Request for donation to attend 2025 National competition

New Business:

D / M Approval of Spring 2025 Newsletter – 12 pages, full color, ~500 letters
1. Progressive Printing - $1,994.00
2. Printing Impressions - $1,319.80

D / M Approve FY26 Administration Agreement
D / M Determine County submissions for Conservation Farm of the Year contest
D / M Determine new Forestry related fundraiser for 2026

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D / M Approval of poster/photo contest newspaper ad and pricing up to $1000
D / M Supplies for Girl Scout badge workshop up to $100
D / M Morgan County supervisor vacancy
D / M Drought resiliency workshop
D / M Rain barrels (40+) at Fred Johnson's
D / M Spring Seed Sale with American Seed Co.
D / M Nominate district representative to the Jefferson County Water Advisory Board
D / M Equipment / Equipment Manager (Position Description/Application/Contract)
D / M Funding educational materials for tabling up to $200

Old Business:

D / M Truck Sale

WVDA Drought Assistance:

D / M Checks sent out March 4th

Jefferson County Water Quality Improvement Program:

APPLICATIONS:

D / M Thomas Newcomer, Gloria Thatcher, Patti Corley, Jonathan Mess

PAYMENTS:

D / M H. max Derr $150.00, David Wilson $150.00

Agriculture Enhancement | Chesapeake Bay Programs:

New Cooperator Conservation Agreement:

D / M Jeremy Stuckey – Berkeley Co.

Exigency Program:

D / M Pasture Re-seeding : Andrew LeFevre $500.00

APPLICATIONS:

D / M

PAYMENTS:

D / M Frost Seeding: Robert Cloud $500.00, Rich Talbott $429.00, Louie Talbott $407.80, William Grantham $424.00, Terry Morgan $500.00

D / M Lime: Vince Kesecker $342.00, Perry Jenkins, Todd Butler

D / M Interior Fence: Gruber Farms, 682.74ft interior fence, 4,253.99ft temp w/charger fence $3,247.74

Warm Springs Run Flood Control Structures:

NPS & State 319 Water Quality Programs:

Sleepy Creek Septic:

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APPLICATIONS:

D / M Toby and Keri Puffenberger

PAYMENTS:

Elks Run:

Back Creek:

Financial Reports:

D / M Treasurer's Report –
D / M EPCD Co-Admin Funds Cash Balance Report
D / M Operating Account Activity

Supervisor Reports

D-discussion	**M-possible motion**

Adjourn

Upcoming Dates:

- **Next board meeting** – April 16th, 2025 @ 7:00pm EST

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