Eastern Panhandle Conservation District

BOARD MEETING

January 15th, 2025, 7:00 pm.

Minutes

The **Eastern Panhandle Conservation District Board of Supervisors** held a Regular Board Meeting on January 15th, 2025, commencing at 7:00 pm at Eastern Panhandle District Office and Via Teams. The meeting was called to order by Chairman Danny Lutz.

Supervisors Present: Danny Lutz, Jim Michael, Robert Cloud, Robert Boarman, Carla Kitchen, Nancy Lutz (teams)
Associate Supervisors: Dave Tabb
WVCA: Talon LeFevre (teams), Erin Krieger, Hanna Weikert
NRCS: Tim Canfield

Reading/Approval of the Agenda/Minutes:

January 15th, 2025, Agenda: **Jim Michael moved to approve the agenda as presented; second by Robert Boarman, motion approved.**

December 18th, 2024, Regular Meeting Minutes **Robert Cloud moved to approve the minutes as presented; second by Carla Kitchen, motion approved.**

New Business

D/M Reimburse Danny Lutz $73.00 for stamps – **Robert Boarman motion to approve, seconded by Robert Cloud, motion approved.**

D/M Pay Lowe & Associates $3,600.00 for FY23 Agreed-Upon Procedures - **Robert Boarman motion to approve, seconded by Robert Cloud, motion approved.**

D/M Pay Trump & Trump $251.00 - **Robert Boarman motion to approve, seconded by Robert Cloud, motion approved.**

D/M Membership Renewal for National Watershed Coalition amount to be determined **– Jim Michael motion to approve to pay $75.00, seconded by Robert Boarman, motion approved.**

D/M Pay account 4738 (State) from 5602 (District) in the amount of $79.85 for deposit slip purchase - **Robert Boarman motion to approve, seconded by Robert Cloud, motion approved.**

Forrest Feagans	Honeybee Nucs	Jefferson
Homewood Honey Company LLC	Honeybee Nucs	Jefferson
Theresa Fitzpatrick	Honeybee Nucs	Berkeley
Alessandra Blackwell	Honeybee Nucs	Berkeley
Jennifer Willett	Honeybee Nucs	Jefferson
Anastasia McDowell	Honeybee Nucs	Berkeley
Joslyn Noland	Urban Ag	Jefferson
Michael T. Butts	Lime	Berkeley
Randy DeLawder	Lime	Jefferson
Terry Morgan	Frost Seeding	Berkeley
Isaac Canby	Lime	Berkeley

D/M Approve all eligible 2nd sign-up applications - **Robert Boarman motion to approve, seconded by Carla Kitchen, motion approved**

Approve All Eligible 2nd Sign-Up Applications

Lime

George Folk - Berkeley

Timothy Folk - Berkeley

Michael T. Butts - Berkeley

High Horizon Farm Inc - Jefferson

Todd Butler - Berkeley

CT Burkhart - Berkeley

Randy DeLawder - Jefferson

Banks Alta Vista Farms LLC - Jefferson

Isaac Canby - Berkeley

Debra Morgan - Berkeley

Donald Davis - Berkeley

Frost Seeding

Robert Cloud - Berkeley

Rich Talbott - Berkeley

Louie Talbott - Berkeley

William Grantham - Jefferson

CT Burkhart - Berkeley

Terry Morgan - Berkeley

Honeybee Nucleus

Sleepy Creek:
D/M Approve application for John Tokar - **Robert Boarman motion to approve, seconded by Jim Michael, motion approved.**

Treasurer's Report:
Robert Boarman, Carla Kitchen, and Danny Lutz went to the bank and activated the debit card.

Robert Boarman motion to adjourn the meeting, second by Robert Cloud, motion approved, meeting adjourned.

Minutes recorded and prepared by Talon LeFevre – WVCA Conservation Specialist

X
Chairperson

DRAFT