

**Monongahela Conservation District
Safety Committee Meeting Minutes
December 5th, 2024
Steve Lebnick Agricultural Center
Morgantown, WV
1:00pm**

Attendance: Mark Teets, Chuck Cienawski, Brandon Linton, HR Scott, Rudy Williams, Andy Price, Bob Spaid, Kaitlyn Jones, and Adrienne Hoalcraft

Committee Chairman Scott called the meeting to order at 12:50 pm.

- The board reviewed their Comprehensive Safety Program. Possible changes were discussed. Irrelevant sections may be removed in the future. The board will continue to review their procedures and make adjustments as needed.
- **Spaid moved to require an indoor and outdoor quarterly walkthrough to be completed by at least 2 supervisors. Cienawski seconded the motion. Motion carried.**
 - This walkthrough will cover the building, grounds, and supplies kept on hand at the Steve Lebnick Agricultural Center site.
- The board reviewed the annual fire and safety reports.
- The rental equipment was discussed. Storage and maintenance is handled offsite, but the supervisors discussed scheduling an annual visit for all board members to see the equipment in person.
- The board discussed ground maintenance completed this year and possible future maintenance that would need scheduled.

Having no further business to conduct, the meeting was adjourned.

Minutes prepared by WVCA Administrative Specialist Adrienne Hoalcraft.