

# Capitol Conservation District

418 Goff Mountain Rd. Suite 102

Cross Lanes, WV 25313

## March 19<sup>th</sup>, 2025, Board Meeting Minutes

Terry Hudson-Chairman  
Diane Lumadue-Secretary  
Sally Shepherd-Supervisor  
Jenna Budd-NRCS  
Jeremy Salyer-WVCA Area Director  
Natalie Salmon-WVCA Admin

Clyde Bailey-Vice Chair  
Heather Duncan-WVACD (virtual)  
Rick Sams-Associate Supervisor  
Chris Ellison-WVCA IT (virtual)  
Dawn Lemle-District Employee  
Valerie Thaxton-Treasurer

### CALL THE BOARD MEETING TO ORDER at 9:03 a.m.

#### (M)-Approval of February 2025, Board Meeting Minutes

- Valerie Thaxton made a motion to accept the Board Meeting Minutes.
- Clyde Bailey 2nd motion.
- All in favor. Motion carried.

#### (M)-Approval of March 2025 Agenda

- Valerie Thaxton made a motion to accept the Board Meeting Agenda.
- Clyde Bailey 2nd motion.
- All in favor. Motion carried.

### FINANCIAL REPORTS/INVOICES

1. (M) Co-Administered Funds Report, District Financial Report, Supervisor Per Diem & Travel. Bills to be paid as funds permit and coordinated by office staff and filed for audit.
  - Valerie Thaxton made a motion to accept the financials, file for audit.
  - Clyde Bailey 2nd motion.
  - All in favor. Motion carried

### NEW BUSINESS

#### 1. (D)-AgEP Payment Approvals After January Board Meeting (1/24/25)

- Berry Jackson Lime \$2,000.00
- Gary Medley UA \$500.00
- Brad Nester UA \$500.00
- Octavia Cordon UA \$500.00
- The Board gave Chairman Hudson authority to approve any applications that were ready by January 24<sup>th</sup>, 2025. Grace Fry ranked all the above applications and Chairman Hudson approved the practices.

#### 2. (D/M)-Chairman Hudson permission to handle all business related to employees (contractual & financial)

- Sally Shepherd made a motion to grant Chairman Hudson authority to handle all business related to employees (contractual & financial)
- Valerie Thaxton 2nd motion.
- All in favor. Motion carried.



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### 3. (D/M)-LOR for WVDA Pasture Renovation #2 for \$373.20

- Sally Shepherd made a motion to sign LOR.
- Clyde Bailey 2nd motion.
- All in favor. Motion carried.
- Valerie Thaxton recused herself from voting.

### 4. (D/M)-LOR for CD Employee Reimbursement for 11/1-12/31/24 for \$3,075.76

- Sally Shepherd made a motion to sign LOR.
- Valerie Thaxton 2nd motion.
- All in favor. Motion carried.

### 5. (D/M)-Ted Baciú WVACD Sponsorship

- Clyde Bailey stated that there is funding remaining from previous years to cover this year's sponsorship since the district's funding is very low.
- Sally Shepherd made a motion to proceed with \$500.00 sponsorship.
- Valerie Thaxton 2nd motion.
- One in favor. Two Nays. One abstained. Motion did not carry.

### 6. (D/M)-July Board Meeting & WVACD Quarterly Meeting in Bridgeport are both scheduled on July 16<sup>th</sup>, 2025

- Valerie Thaxton made a motion to move the meeting to July 9<sup>th</sup>, 2025.
- Clyde Bailey 2nd motion.
- All in favor. Motion carried.

### 7. (D)-State Fair (Sign-Ups, etc.)

- NRCS is willing to help with the booth

### 8. (D/M)-WVU Soils Team 2025 National Collegiate Soils Contest Sponsorship

- Motion died on floor

### 9. (D)-GLCI Grant

Several different topics were discussed in committee meeting; Speaker & facility fees are included in the grant; however, it is unknown at this time if food/refreshments will be covered. Dawn Lemle is going to reach out to RC&D for assistance.

## REPORTS

1. **AgEP Report-Grace Fry:** See Report
2. **NRCS Report-Jenna Budd:** See Report
3. **WVCA Report-Jeremy Salyer:** Winners for District Farm Tours needed by June 15<sup>th</sup>; Need budget & personnel plan by the end of the month; No update on HEAP funding from WVCA
4. **WVCA Watershed Report-Jacob Lavender:** Not present; Need contract with City of Nitro for mowing
5. **WVACD Report-Heather Duncan:** See Report
6. **Solid Waste Authority- Terry Hudson:** Emailed photos of new building; Public Meeting on April 3<sup>rd</sup>, 2025, at 5:00 p.m.
7. **GKRC Report-Terry Hudson:** Did not hold March meeting; Reviewing FY26 grants
8. **District Employee shared/NRCS Report-Dawn Lemle:** Working with Grace Fry; Lots of upcoming workshops; Weekender Conference coming up
9. **Supervisor Reports:**





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**Clyde Bailey-** Communications Call; GLCI Meeting; State Fair Committee Meeting; Grazing Conference

**Valerie Thaxton-** Attending today's board meeting

**Sally Shepherd-** Biochar activities

**Diane Lumadue-** Attended Feb. & March board meetings; Coal River Project funding is paused

**Terry Hudson-** **February:** 27<sup>th</sup> Flood Work Welch; 28<sup>th</sup> Flood Work Delbarton; **March:** 1<sup>st</sup> Winter Blues Market; 3<sup>rd</sup> CCD grant reports/ KCSWA monthly checks; 4<sup>th</sup> KCSWA meeting with contractor/City permits; 12<sup>th</sup> RCD/ grant meeting with Jon Bourdon / Homesteading meeting; 13<sup>th</sup> City of Ravenswood high tunnel; 14<sup>th</sup> City of Ravenswood high tunnel; 18<sup>th</sup> KCSWA Board Meeting; 19<sup>th</sup> CCD Board Meeting

**Richard Sams-Associate-** Worked booth at Winter Blues Event & today's board meeting

### **STANDING COMMITTEE REPORTS**

- Nothing to report

### **UNFINISHED BUSINESS**

- NA

Meeting Adjourned at 10:52 a.m.

Finance Committee Meeting held at 8:30 am

Next Board Meeting will be held Wednesday, April 16<sup>th</sup>, 2025, at 9:00 a.m.