

Eastern Panhandle Conservation District
SUPPLEMENTAL BOARD MEETING
March 25th, 2025, 5:00 pm.
Minutes

The **Eastern Panhandle Conservation District Board of Supervisors** held a Supplemental Board Meeting on March 25, 2025, commencing at 5:00 pm at Eastern Panhandle District Office and Via Teams. The meeting was called to order by Chairman Danny Lutz.

Quorum of: Danny Lutz, Nancy Lutz (virtual), Robert Boarman, Carla Kitchen, Robert Cloud

Supervisors Present: Danny Lutz, Nancy Lutz (virtual), Robert Boarman, Carla Kitchen, Robert Cloud

Associate Supervisors:

WVCA: Erin Krieger, Don Whetzel

Chairman Lutz called the meeting to order.

Robert Boarman moved to rearrange the agenda to move the Executive Session and the Human Rights Commission Complaint at the end of the agenda; second by Robert Cloud, motion approved.

D/M FY26 CDO Budget and Personnel Plan: Robert Cloud moved to approve; second by Carla Kitchen, motion approved.

D/M Drought Resiliency Workshop: Robert Cloud moved to approve holding a workshop in late Autumn, possibly November 2025; second by Carla Kitchen, motion approved.

D/M Educational Materials for Tabling: Robert Boarman moved to approve \$200 budget; second by Robert Cloud, motion approved.

D/M Replacement for Jim Michael as Director to WVACD: The board discussed the position. No action was taken.

D/M Go into Executive Session to discuss a personnel issue/Human Rights Commission Complaint: Robert Boarman moved to go into Executive Session; second by Robert Cloud, motion approved. The Board went into Executive Session at 5:30pm and returned to regular session at 5:42pm.

D/M Human Rights Commission Complaint: Robert Cloud moved to respond to the complaint and ask what it will take to resolve the issue; second by Carla Kitchen; motion approved.

Robert Boarman moved to adjourn the meeting; second by Robert Cloud; motion approved; meeting adjourned at 5:47pm.

Minutes recorded and prepared by Don Whetzel – WVCA District Operations Manager North

X



Chairperson