**March 19, 2025**

In Attendance at the 9:00 a.m. Meeting

**Supervisors Attending** **in person:** Charles Lipscomb, Chairman; Don Stephens, Treasurer; Jeremy Grant, Vice Chairman; Joe Casto

**Others Attending:** Hallie Roach, AS; Anthony Winters, CS; Dennis Brumfield, CPA; Jordan Roush, NRCS; Jackie Byars, DC; Jason Rader, WVCA Director of Administration

**Others Attending by phone:** Mike Wolpert, Julie Simmons

Call to Order:

Chairman Lipscomb called the meeting to order at 9:08 a.m. at the USDA office in Point Pleasant, WV.

Adopt Agenda / Approve Minutes

**Stephens moved to adopt the agenda as presented, second by Casto. Motion Passed**

**On a Stephens/Casto motion the Meeting minutes from February 18 and Special meeting from March 11, were approved. Motion Passed**

Financial Reports

**General Fund and CDO Funds** for February 2025 were reviewed by supervisors as presented. Dennis Brumfield reviewed the report with supervisors reading balances, income, and expenses for both General and Grant funds. The report will be filed for an audit.

**Financial Transactions Report:** On **a** **Casto/Grant motion the Financial Reports were accepted and will be filed for audit with the February transactions approved. Motion Passed.**

**Co-Administered Fund Report: Supervisors** were provided with a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Casto/Grant moved to accept the**

**Co-Administered Fund Report and file for audit. Motion Passed.**

**Treasurer’s Report:** Don Stephens provided a report for supervisors to review. **On Casto/Grant motion payroll was approved for $2,340.31. Motion Passed.**

Partnership Reports

Jeremy Salyer, WVCD, Area Director

Jeremy Salyer provided a written report to the board members.

Heather Duncan, WVACD, Executive Director

Heather Duncan provided a written report to the board members.

Jordan Roush, NRCS

Jordan Roush updated with the board on NRCS.

Julie Simmons, WVACD Communications

Julie Simmons gave an update on WVACD.

Evan Wilson, WVU Extension

Evan Wilson gave an update on WVU Extension.

Jason Rader, Director of Administration WVCA

Jason Rader updated the board on WVCA and Budget improvement.

Programs

Operation, Maintenance & Repair

**Stephens/Casto moved to approve the Emergency Action Plans. Motion Passed.**

CORRESPONDENCE

Envirothon Minutes, Putnam County Fair letter

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)
2. Agriculture Enhancement Program

Anthony Winters gave an update on the AgEP program, EWP and Smart Grant.

**Casto/Grant moved to approve the following AgEP Payments. Motion Passed**.

Pasture Division Fence

David McClung - $3,465.00

 Frost Seeding

 Keith Casto- $960.00

 Edmund Austin - $400.00

**Stephens/Casto moved to approve the extra AgEP money of $5000.00 to Heavy Use Program. Motion Passed.**

Old Business

**Grant/Casto moved to approve $500.00 to the fund request for Rivers to Ridges Heritage Trail. Motion Passed**

Jackie Byars reported information about the Rivers to Ridges Heritage Trail and gave an update on the information she knew about the USDA RIFs and Probationary Employees.

Lipscomb suggested that the supervisors need to get some door prizes from local businesses for the Workshop.

Bill Bailey Renewal Questionnaire

Lipscomb reported that the Questionnaire was filled out and sent to Bill Bailey.

New Business

**Grant/Casto moved to approve LOR#16289 WVDA Pasture Renovation #2 – 19,761.20. Motion Passed.**

State Fair Committee – Giveaways were tabled to April Meeting.

**Casto/Grant moved to have the April Board meeting on April 10, 2025. Motion Passed.**

**Casto/Grant moved to donate $200.00 to the WVU Soils Team. Motion Passed.**

**Stephens/Grant moved to approve the WVDA Drought check signature. Motion Passed.** The supervisors had 478 checks to sign.

Mason County Youth Expo was tabled to the April meeting.

Supervisor Reports

Casto will be attending a National Association of Conservation Districts Congressional visit fly

in event and will be going to Washington D.C. with Donnie Tenney, Wayne McKeever, and

Heather Duncan.

Stephens went to the RC&D meeting.

Lipscomb updated on the By-Laws Committee Meeting and Conservation Day at the Capitol.

Minutes recorded by: Approved by:

Hallie Roach

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 Mary King, Secretary