**April 10, 2025**

In Attendance at the 9:00 a.m. Meeting

**Supervisors Attending** **in person:** Charles Lipscomb, Chairman; Don Stephens, Treasurer; Jeremy Grant, Vice Chairman; Mary King; Secretary, Joe Casto; Mike Wolpert

**Others Attending:** Hallie Roach, AS; Anthony Winters, CS; Dennis Brumfield, CPA; Brock McClung, NRCS; Mitchell King, NRCS

Call to Order:

Chairman Lipscomb called the meeting to order at 9:05 a.m. at the USDA office in Point Pleasant, WV.

Adopt Agenda / Approve Minutes

**Casto moved to adopt the agenda as presented, second by Grant. Motion Passed.**

**On a Wolpert/Casto motion the Meeting minutes from March 19, 2025, were approved. Motion Passed.**

Financial Reports

**General Fund and CDO Funds** for March 2025 were reviewed by supervisors as presented. Dennis Brumfield reviewed the report with supervisors reading balances, income, and expenses for both General and Grant funds. The report will be filed for an audit.

**Financial Transactions Report:** On **a** **Casto/Grant motion the Financial Reports were accepted and will be filed for audit with the March transactions approved. Motion Passed.**

**Co-Administered Fund Report: Supervisors** were provided with a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Grant/Casto moved to accept the**

**Co-Administered Fund Report and file for audit. Motion Passed.**

**Treasurer’s Report:** Don Stephens provided a report for supervisors to review. **On Grant/Wolpert motion payroll was approved for $3,421.76. Motion Passed.**

Partnership Reports

Jeremy Salyer, WVCD, Area Director

Jeremy Salyer provided a written report to the board members.

Heather Duncan, WVACD, Executive Director

Heather Duncan provided a written report to the board members. Joe Casto updated the board with the NACD Spring Fly In in Washington D.C. Don Stephens also updated the board with the Appalachian Grazing 2026.

Brock McClung, NRCS

Brock McClung went over Jordan Roush’s update with the board on NRCS.

Programs

Operation, Maintenance & Repair

**Stephens/Casto moved to approve the Southern Conservation District Work Estimate for mowing& weed eating of the Dams. Motion Passed.**

CORRESPONDENCE

WV Watershed Network – Julie Stutler NRCS

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)

**Stephens/Casto moved to approve the following AgEP payments and the AgEP Cancellation Contract. Motion Passed.**

1. Agriculture Enhancement Program

AgEP Payments

Lime

 Scott Casto - $1,176.00

 David Mercer - $952.00

 Christopher Wiseman - $2,800.00

 Heavy Use

 Scot Muncy - $600.00

 Water Systems

 Michael Stearns - $1,771.40

1. Cancellation Contract

 Water Systems

 Greg Blain

Anthony Winters updated the board with extra funds that was remaining. Chairman Lipscomb turned the meeting over to Stephens and excused himself along with Joe Casto and Jeremy Grant since their name was on the list of Heavy Use.

**Wolpert/King moved to approve the extra AgEP money of $5000.00 to Heavy Use Program. Motion Passed.**

Stephens gave control of the meeting back to Chairman Lipscomb.

**Stephens/Casto moved to update AgEP Contracts to void contracts after 60 days if not signed and returned. Motion Passed.**

Old Business

**Stephens/Grant moved to approve $350.00 to purchase socks, pro-mix, and annual ryegrass for the Mason County Youth Expo. Motion Passed**

The Workshop was discussed to see what should be changed in the future to get more people to attend.

The Buffalo FFA chapter did a presentation on both traditional perspective and cultivated meat perspective through Zoom.

New Business

**Grant/Casto moved to reschedule the board meeting to May 19, 2025. Motion Passed.**

**Stephens/Wolpert moved to approve $500.00 for Land Judging T-shirts and use Subway for box lunches. Motion Passed.**

The Conservation Farm was discussed.

**Casto/Stephens moved to approve the Bill Bailey Insurance quote. Motion Passed.**

**Casto/Grant moved to give authority to Charles Lipscomb and Don Stephens to transfer $150,000.00 to a bank with the best interest rate for a CD. Motion Passed.**

**Stephens/Grant moved to order pens, pencils, and note pads up to $500.00. Motion Passed.**

**Casto/Grant moved to approve LOR #16303 WVU Extension GRASS Partnership $40,000.00. Motion Passed.**

Supervisor Reports

Stephens reported on the Educational Committee and that 9 Scholarships will be awarded from

the WVACD. He also gave updates on the Envirothon.

Lipscomb reported on the Education Committee that he also attended and the RC&D meeting.

Minutes recorded by: Approved by:

Hallie Roach

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 Mary King, Secretary