

Capitol Conservation District

418 Goff Mountain Rd. Suite 102

Cross Lanes, WV 25313

April 16th, 2025, Board Meeting Minutes

**Terry Hudson-Chairman
Diane Lumadue-Secretary
Sally Shepherd-Supervisor
Jenna Budd-NRCS
Jeremy Salyer-WVCA Area Director**

**Clyde Bailey-Vice Chair
Grace Fry-Conservation Specialist
Rick Sams-Associate Supervisor
Natalie Salmon-WVCA Admin
Dawn Lemle-District Employee**

CALL THE BOARD MEETING TO ORDER at 9:04 a.m.

(M)-Approval of March 2025, Board Meeting Minutes

- Sally Shepherd made a motion to accept the Board Meeting Minutes.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried.

(M)-Approval of April 2025 Agenda

- Clyde Bailey made a motion to accept the Board Meeting Agenda.
- Sally Shepherd 2nd motion.
- All in favor. Motion carried.

FINANCIAL REPORTS/INVOICES

1. **(M) Co-Administered Funds Report, District Financial Report, Supervisor Per Diem & Travel. Bills to be paid as funds permit and coordinated by office staff and filed for audit.**
 - Clyde Bailey made a motion to accept the financials, file for audit.
 - Sally Shepherd 2nd motion.
 - All in favor. Motion carried

NEW BUSINESS

1. (D/M)-AgEP Payment Approvals

i. Bryan Rawson Nutrient Management \$306.44

- Clyde Bailey made a motion to approve AgEP payments.
- Sally Shepherd 2nd motion.
- All in favor. Motion carried

2. (D/M)-WVWN Sponsorship

- Diane Lumadue made a motion to support in the amount of \$250.00 contingent on funds available.
- Clyde Bailey 2nd motion.
- All in favor. Motion carried

3. (D/M)-Elk Two Mile 12 Work Estimate for \$2,800.00, Elk Two Mile 13 Work Estimate for \$3,400.00, Elk Two Mile 14 Work Estimate for \$4,490.00

- Clyde Bailey made a motion to table until May 2025 Board Meeting.

Terry W. Hudson

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- Sally Shepherd 2nd motion.
- All in favor. Motion carried

4. (D/M)-GAI Invoice for \$4,550.70

- Clyde Bailey made a motion to pay invoice once verified.
- Sally Shepherd 2nd motion.
- All in favor. Motion carried

5. (D/M)- Sign Gannett Fleming Contract

- Clyde Bailey made a motion to sign contract.
- Sally Shepherd 2nd motion.
- All in favor. Motion carried
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6. (D/M)-LOR for CD Employee Reimbursement for 1/1/25-3/31/25

- Clyde Bailey made a motion to approve LOR.
- Diane Lumadue 2nd motion.
- All in favor. Motion carried

REPORTS

- 1. AgEP Report-Grace Fry:** See Report
- 2. NRCS Report-Jenna Budd:** See Report
- 3. WVCA Report-Jeremy Salyer:** See Report
- 4. WVCA Watershed Report-Jacob Lavender:** Not present
- 5. WVACD Report-Heather Duncan:** See Report
- 6. Solid Waste Authority-Terry Hudson:** New building is coming along nicely
- 7. GKRCDD Report-Terry Hudson:** Local council met last week; Approved \$40,000.00 of community projects
- 8. District Employee shared/NRCS Report-Dawn Lemle:** Upcoming workshops; Seed Giveaway; Outreach for AgEP programs; School gardens
- 9. Supervisor Reports:**

Clyde Bailey- Attended Appalachian Grazing Conference Meeting; Signed Checks; Attended WV Construction Expo; Attended Executive Board Meeting; Attended Quarterly Meeting; Attended meeting at district with Judith Lyons

Valerie Thaxton- Not present

Sally Shepherd- Continues working on biochar production/demonstration burns, producing and trialing "BioCharge" soil amendment in Manna Meal and other community gardens, and researching opportunities for farmers, AgEp to monetize CDR carbon dioxide removal (carbon farming)

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Diane Lumadue- Attended meeting at CCD office with Judith Lyons; Attended Quarterly Meeting; Attended CCD Board Meeting, AgEP Meeting & Plan of Work Meeting

Terry Hudson- March: 20th, 21st, 23rd Ravenswood high Tunnel; April: 2nd CCD meeting with Judith, 3rd KCSWA public comment meeting at Coonskin; 9th GKRC board meeting; 15th KCSWA Board Meeting; 16th CCD board meeting

Richard Sams-Associate- Attended Soil Health Workshop

STANDING COMMITTEE REPORTS

UNFINISHED BUSINESS

- **Diane Lumadue made a motion to adjourn at 10:59 a.m.**

Finance Committee Meeting held at 8:30 am

Next Board Meeting will be held Wednesday, May 21st, 2025, at 9:00 a.m.