



# Potomac Valley Conservation District

## Agricultural Enhancement Program

### Concrete Heavy Use Area Protection Application (CHUAP)

**Sign-Up Period: June 16<sup>th</sup> through July 18<sup>th</sup>, 2025**

Applicant Information	Farm Information
Name:	Conservation District: Potomac Valley
Address:	County:
	Farm Name:
Telephone:	Farm #:
E-Mail Address:	Tract #:
Application Date:	Field #:

Best Management Practice			
<i>Please complete the following information for the Best Management Practice(s) you would like to apply for:</i>			
BMP	Limits	Cost Share Rate	Number of Pads
Heavy Use Area Protection (NRCS practice 561) Concrete Litter Load-Out Pads <i>Reinforced and Non-Reinforced (561)</i>	Maximum of 2 houses per year. Maximum of \$7,500.00 per applicant	\$9.66 sq. ft. Concrete Pad	_____ # of Pads  Approx. sq. ft.

### Program Eligibility

#### Definition

1. Heavy Use Area Protection – Concrete Pad installed at poultry house and litter shed entrances. (561)

#### Purpose

1. Management and containment of poultry litter and spillage during poultry catching and cleanout to minimize potential pollutants from entering adjacent waterways. Provides a solid base for heavy trucks and other equipment and negates soil erosion.

#### Policies for Practice

1. Application signup period will be from **June 16<sup>th</sup> through July 18<sup>th</sup>, 2025.**
2. Applicant must be a District Cooperator.
3. A W-9 tax form will be required with application for District tax purposes.
4. Cost Share is available to owner or lessee.
5. Applicant must provide map identifying tract and field along with proposed acreage.
6. NRCS standards and specs must be followed.
7. Approvals will be final on the **second Tuesday of August.**
8. Application approvals will be made based upon availability of funding and based on the ranking form.
9. Approved practice(s) must be completed, and invoices submitted to the District Office by **May 29, 2026 by 4:00PM.**
10. AEP representative will be notified prior to concrete being poured and practice will be inspected prior to payment.
11. Program guidelines require publication of approved applications.
12. Producers are only eligible for 2 AgEP practices per fiscal year.
13. **Landowner/Operator agreement MUST be signed and returned within 45 days or funding will be forfeited.**
14. **Applicant must complete ALL AgEP practices that they are approved for, or they will be ineligible to apply for the AgEP program for 1 year.**

## Payment Rates & Limits

1. **The maximum cost-share for this practice shall be \$7,500.00.**
2. The cost share for this practice funding shall be a maximum of 2 houses with a cap of \$7,500.00 per applicant.
3. Cost share rates are set at a flat rate of \$9.66 sq. ft. for non-reinforced concrete (using welded wire fabric) and for rebar on 18" spacing.
4. The payment will be made within 45 days after paid invoices are received, cooperator completes a W-9 form and the AgEP committee has made a site visit.
5. No duplication of federal or state cost-share shall be allowed.

OFFICE USE ONLY	
Date Received	
Time Received	
Ranking Score	
If Approved	
BD Date Approved	
Contract Expiration Date	
Application #	
Verification #	

*By signing this I have read, understand, and agree to the terms and conditions stated in this document.*

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Farm Name (If Applicable)

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Applicant Signature

Date

Please Mail or Drop Applications off to:

Potomac Valley Conservation District  
500 East Main Street, Suite F  
Romney, WV 26757  
Office: (304) 822-5174

WVCA Moorefield Field Office  
60C Industrial Park Road  
Moorefield, WV 26836  
Office: (304) 538-7581

