**WEST FORK CONSERVATION DISTRICT**

BOARD OF SUPERVISORS

June 11th, 2025,

Vandalia Community Center, Vandalia, WV

Meeting Minutes

With a quorum being present, Chairman Coffindaffer called the June Board of Supervisors meeting to order on Wednesday,June 11th, 2025, at 9:00 a.m. at the Vandalia Community Center, Vandalia, WV

**Supervisors Present:** **William Coffindaffer** **Jane Cain**

**Randy Plaugher Robert Suan**

**Jim Foster**

**Steve Cronin Kevin Britton**

**Others Present: Dee Horner, WVCA**

**Jim Roy, WVCA**

**Kelby Fetter, NRCS**

**Don Whetzel, WVCA**

**Jennifer Metheny, WFCD**

**Richard Law, NRCS**

**Belva Junkins, WFCD**

**Barb Foster, WFCD**

**Heather Duncan, WVACD**

**Kelly Gross, NRCS**

**JW Swiger, WFCD**

**Amanda Grady, WVCA**

**\*Denotes online Status.**

**Pledge of Allegiance –** Led by Foster

**Welcome and Introductions:** Coffindaffer Welcomed Kelly Gross NRCS, and JW Swiger WFCD Summer Soil Sampler

**Agenda Approval. Plaugher made a motion to approve the agenda, seconded by Foster. Approval of today’s agenda as presented.**

**Minutes:**   
The May 14th, 2025, meeting minutes will stand approved as presented **Foster/Cronin. Motion carried. Meeting Minutes Approved.**

**Cooperating Agencies Report:**

**NRCS:** See attached report

**FSA:** See Attached report

**Forestry:** See Attached Report

**WVU Extension:** No Report

**WVACD Executive Director:** See Attached Report

**Financial Report: The** WVCA financial reports for May 2025 are presented today. **Foster/ Suan. Motion carried. Approved and filed financials for audit.**

Plaugher gave an update on one CD that was renewed for a ten-month period at 4.37% interest rate.

**Supervisor Per Diem and Travel:** Treasurer Plaugher reported on the following.

Supervisor’s Per Diem and Travel expenses for the month of March 2025

Randy Plaugher $ 906.00

Jane Cain $ 2,098.06

William Coffindaffer $ 659.20

Larry Sponaugle $ 962.80

Kevin Britton $

James Foster $ 1,540.66

Robert Suan $ 285.50 *Totaling $6,452.22*

***Total gross spent to date: $48,878.53***

**Plaugher moved to approve Supervisor’s April ’s 2025 Per Diem and Travel as presented and pending review from district accountant. Motion seconded by Foster Motion carried.**

**Approval of Invoices and Payments:**

D/M WVACD Dues FY2026 $ 5,000.00 (Must be paid prior to voting at July meeting)

**Tabled until July Board Meeting**

**Ag Enhancement Program:**

**James Smith, Poll $136.50**

**Elaine Satterfield, Lime $501.50**

**Twila Reed, WS, $ 1,371.00**

**Shannon Moore, Urban Ag, $ 1,500.00**

**Cathy Burnside, HUAP $ 1,695.49**

**Edwin Stalnaker, Woodland Exclusion Fence $5,000.00**

**Randy made a motion to approve and pay, seconded by Cronin. Motion Carried. Approved**

**Cancellations/ Withdraws**-

None Currently

**Conservation Agreements**:

None Currently

**OM&R Polk Creek & Salem Fork:**

Roy asks the board for approval to allow him to speak with the City of Salem to remove floatable debris, and work on an outlet channel. Roy will speak with them and report back at the July Meeting. Roy also stated that the drone spraying has been completed on Polk Creek and Salem dams. This went very well and was interesting to witness.

**Dam Inspection Reports:**  Dam inspections are going on Monthly

**Old Business:**

Bid Opening for Lime Spreader:

Three bids were opened by Suan, Plaugher and Britton.

1. Red Barn and Associates $28,500.00
2. King and Sons $27,490.00
3. Angelo Equipment $ 24,900.00

**Foster made a motion to purchase new lime spreader from Angelo Equipment, Seconded by Suan. (Making sure prior to purchase the specs are correct). Motion Carried**

**Plaugher made a motion to cash the 24,000.00 CD to purchase a new lime spreader this was seconded by Britton. Motion Carried.**

D/M District FY 26 Plan of Work (Need Approval) Due 30th June

**Plaugher made motion to submit the Plan of Work with corrections made, seconded by Foster. Motion Carried.**

**D/M** Banquet Fall 2025

Fall Banquet to be held Harrison County, September 30,2025 5;30 Registration, Dinner at 6:00PM

**D/M** Sponsorship of WVACD Summer Meeting

**No Motion will not sponsor (Dinner July 16th, Lunch July 17th, $ 1,113.20)**

**Cookout at Valley Falls State Park $450.00**

D/M Recall of GRASS Funding Plus any accrued interest $ 60,000.00

**Plaugher made a motion to recall this, seconded by Foster. Motion Carried**.

**AgEP**

**D/M Correspondence -** None currently

**D/M Funding Request-** None Currently

**D/M Letters of Request:**

LOR # 16395 $ 466.52 WVDA Pasture Renovation #4

**Plaugher made a motion to approve and submit this LOR. Second, Suan. Motion Carried.**

**SPRP/EWP Project:** No Report

**Board Member & Associate Supervisor Reports:**

Foster announced that Bill McClain and wife Helen are being inducted into the Agriculture Hall of Fame in July2025. Coffindaffer announced they were also being inducted into the West Virginia Forestry hall of fame.

**WVCA Reports:** Don Whetzel: See Attached Report

**WFCD Report:** No Report

**Public Comment** None

**Adjournment:** 10:56 AM

**Set Date for the Next Meeting:**

**July 09th, 2025 – BBQ Restaurant in Glenville, WV 09:00 AM**