

NORTHERN PANHANDLE CONSERVATION DISTRICT  
SPECIAL MEETING

**July 3, 2025**

**1:00 p.m.**

**Supervisors Present**

Mark Fitzsimmons, Marshall County – Chairman  
Jim Anderson, Hancock County – Vice-Chairman  
Chuck Glenn, Hancock County – Treasurer  
Steve Paull, Brooke County  
Robert Luchetti, Jr., Ohio County  
Amy Wade, Ohio County – Secretary  
David McCardle, Marshall County

**Supervisor Absent**

Eric Freeland, Brooke County

**Others Present**

Victoria White, District Administrator, NPCD  
Jason Pockl, Attorney, Bailey & Wyant, PLLC  
Jennifer Skaggs, Assistant Director of Field Operations, WVCA - via Teams  
Gene Saurborn, Director of Watershed Projects, WVCA - via Teams  
Robert Shusko, Senior Principal Engineer/President, D'Appolonia Engineering - via Teams

Chairman Mark Fitzsimmons called the meeting to order on Thursday, July 3, 2025, at 1:00 p.m. at the USDA Service Center, McMechen.

- Upper Grave Creek #7, #8, and #9 Cooperative Agreement with ACNR
  - Bob Luchetti, Jr. moved to enter the Executive Session. The motion was seconded by Jim Anderson and approved by the Board. The Board entered Executive Session at 2:00 p.m. to discuss legal aid.
  - Bob Luchetti, Jr. made a motion to exit the Executive Session. Jim Anderson seconded, and the motion carried. The Board concluded the Executive Session at 2:48 p.m.
- NPCD Crew – Dam Mowing
  - Mark Fitzsimmons told the board he would contact Brian Whipkey to see if he is interested in mowing.

There being no further business, the meeting was adjourned at 3:15 p.m.

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**Mark Fitzsimmons, Chairman**

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**Amy Wade, Secretary**

**Minutes submitted by Victoria White**