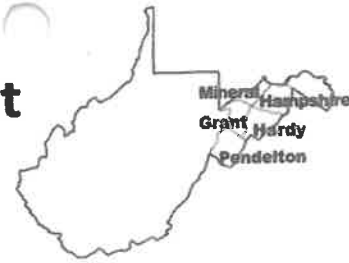




# Potomac Valley Conservation District

500 East Main Street, Suite F  
Romney, WV 26757  
(304) 822 - 5174



## MINUTES OF SPECIAL MEETING June 13, 2025

The Potomac Valley Conservation District held a special meeting by teleconference on Friday, June 13, 2025, at 9:00am. The meeting was called to order at 9:05am by Chairperson, Charlotte Hoover.

**SUPERVISORS:** George Leatherman, David Parker, Charlotte Hoover, Ronald Miller, JW See, Lois Carr, Frank Weese, Brian Dayton, Kent Spencer

**OTHERS:** **WVCA** Don Whetzel, Justin Cook, Erin Coda, Kristen Logsdon; **WVACD** Vanta Coda

### AG ENHANCEMENT

AgEP Overpayment – Invasive Species Overpayment to Mark Fansler – A motion was made by JW See and seconded by George Leatherman to let the overpayment of \$26.45 go. Motion carried.

AgEP Payment – Invasive Species Payment – Bruce Hyre \$359.84 – A motion was made by JW See and seconded by Kent Spencer to approve the payment to Bruce Hyre. Motion carried.

### NEW BUSINESS

LOR – District Employee Reimbursement \$7,00.00 – A motion was made by JW See and seconded by George Leatherman to approve the chairperson, Charlotte Hoover, signing the LOR. Motion carried.

Suttle & Stalnaker - \$5,900.00 – for the annual agreed-upon procedures – A motion was made by JW See and seconded by Lois Carr to approve the payment to Suttle & Stalnaker. Motion carried.

Annual Plan of Work – A motion was made by JW See and seconded by Lois Carr to keep the plan of work from last year and make edits to the date. Motion carried.

There being no further business, the meeting adjourned at 9:22am by motion of Kent Spencer. The motion was seconded by JW See. Motion carried. The next regular meeting will be held on Tuesday, July 8, 2025, at 7:00 pm at the Moorefield Farm Credit Building.

Charlotte R. Hoover

Chairperson

Fent Spun

Secretary

July 8, 2025

Date