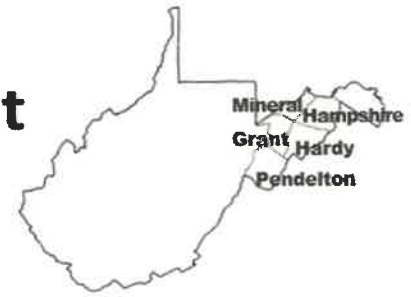




Potomac Valley Conservation District

500 East Main Street, Suite F
Romney, WV 26757
(304) 822 - 5174



MINUTES OF SPECIAL MEETING August 20, 2025

The Potomac Valley Conservation District held a special meeting by teleconference on Wednesday, August 20, 2025, at 9:00am. The meeting was called to order at 9:07am. by Vice Chairperson, Ronald Miller.

SUPERVISORS: George Leatherman, Dave Parker, JW See, Kent Spencer, Lois Carr, Ron Miller, Brian Dayton, Charlotte Hoover

OTHERS: Justin Cook, Ben Heavner, Leah Bittering, Kristen Logsdon, Cindy Shreve, Stephen Starcher WVCA

AG ENHANCEMENT APPLICATIONS

Determine preferred option – four different financial options were presented to the board, discussion took place. **A motion was made by JW See and seconded by George Leatherman to go with funding option 1, withholding \$40,000.00 for Frost Seeding and Summer Annuals that will open later this year. Motion carried.** **Option 1 utilizes the state funds only (\$133,026.71) to fund all Ag Enhancement Programs except HUAP

Approve Eligible AgEP Applications – **A motion was made by JW See and seconded by Kent Spencer to approve 18 Lime, 13 Hay/Pasture Re-seeding, 2 Hay Establishment, 44 Invasive Species, and 6 Urban Ag applications.** **approved applicants below

LIME: John Arnold III - 143 tons \$4,290.00CS; W.C. Taylor - 150tons \$4,500.00CS; Bill Waddy - 54tons \$1,620.00CS; Nicole Fansler - 150tons \$4,500.00CS; Thomas Barnes - 131.37tons \$3,941.10CS; Mark A. Taylor - 68.5tons \$2,055.00CS; James L. Martin (Lovers Lane Farm) - 121.15tons \$3,634.50CS; Larsen D. McGee (Mudrun Farms) - 60tons \$1,800.00CS; Eber D. Sponaugle (Sponaugle Farms) - 48tons \$1,440.00CS; Robert Q. Hott - 135.48tons \$4,064.40CS; Justin A. Frazer - 82.05tons \$2,461.50CS; Carroll Cook - 150tons \$4,500.00CS; Dale P. Johnson - 95.88tons \$2,876.40CS; Michael Jones Sr. (Jones Legacy Farms) - 97.23tons \$2,916.90CS; Steven Swingle (Swingle Farm) - 60.45tons \$1,813.50CS; Jimmy C. Wright (Triple Hills) - 37.2tons \$1,116.00CS; William Brooke - 90.53 \$2,715.90CS; Ethan Ours - 78.92tons \$2,367.60CS

HAY ESTABLISHMENT: Steven Swingle (Swingle Farm) 27.8acres \$3,475.00CS; Charles Armentrout 17.7acres \$2,212.50CS

URBAN AG: Paul Kuykendall (Heritage Hill Produce) \$250.00CS; Melanie Ours \$250.00CS; Mallow Meadows Farm LLC \$250.00CS; Rebecca Heavner \$250.00CS; Jason Dalrymple \$250.00CS; Robin Kuykendall (Heritage Hill Produce) \$250.00CS

HAY/PASTURE RE-SEEDING: Washington Bottom Farm 42.4acres \$2,544.00CS; Richard W. Mallow 48.3acres \$2,898.00CS; Brian Brannon (Seldon Farm) 49.52acres \$2,971.20CS; Bruce D. Alt (Brushy Run Angus) 8.86acres \$531.60CS; Brent Titus (Little Rock Farm) 50acres \$3,000.00CS; Ethan Ours 12acres \$720.00CS; Dennis Rogers 26.4acres \$1,584.00CS; Roy Harper (Durgon Farms) 50acres \$3,000.00CS; Kenneth E. Webb (MJW Farm) 14.22acres \$853.20CS; Peyton Umstot (Fairview Farm LLP) 43.4acres \$2,604.00CS; Gary Tenney 48acres \$2,880.00CS; Gina Bramsen (Clay Creek Farm) 2.8acres \$168.00CS; James L. Martin (Lovers Lane Farm) 19.5acres \$1,170.00CS

INVASIVE SPECIES: Dennis Rogers \$500.00CS; Mary E. Williams \$500.00CS; Micheline W. Williams \$500.00CS; Dawn White \$500.00CS; Gina Alt Bramsen (Clay Creek Farm) \$500.00CS; Eric Hartwig (Greenwood Hollow Farms) \$500.00CS; Terry C. Alkire \$500.00CS; Andrea Landis \$500.00CS; Jack L. Hedrick \$500.00CS; Ben Heavner (Timber Ridge Cattle and Produce) \$500.00CS; Douglas Wimer \$500.00CS; C. Lynn Warner \$500.00CS; Justin & Maggie Frye \$500.00CS; Christopher Whetzel \$500.00CS; Jerry Hedrick \$500.00CS; Marsha Knott \$500.00CS; Mark Fansler \$500.00CS; Brett Fansler \$500.00CS; Mary Susan Fink \$500.00CS; Carolyn J. Wimer \$500.00CS; Eber Dale Sponaule \$500.00CS; Carol Webb (MJW Farm, LLC) \$500.00CS; Robert Landis \$500.00CS; Hott's Farming Inc. \$500.00CS; Wayne Whitacre \$500.00CS; David McGee \$500.00CS; Judy Fansler (Hillbilly Acres Farm, Inc.) \$500.00CS; Todd Fansler (River Bridge Farm, Inc.) \$500.00CS; Lester G. Funkhouser, Jr. \$500.00CS; Kristen Donnelly (Thorn Springs Farm) \$500.00CS; Amelia G. Engelman \$500.00CS; Jennings Pyles \$500.00CS; Roy Hedrick \$500.00CS; Donald E. Whetzel (Perry Whetzel Farm) \$500.00CS; Bruce D. Alt (Brushy Run Angus) \$500.00CS; Sandra Our \$500.00CS; Michael Warner \$500.00CS; Sloan Williams \$500.00CS; Kelly Williams \$500.00CS; Harvey Harper \$500.00CS; Mark Simmons \$500.00CS; Dale P. Johnson \$500.00CS; Jerod Hall \$500.00CS; Dudley J. Kimble \$500.00CS

Mudlick Run – Agreements: Michael R. Smith \$9,847.35CS; John Winslow \$12,802.55CS

A motion was made by JW See and seconded by Lois Carr to approve the above-listed Mudlick Run agreements. Motion carried.

Watershed – Patterson Creek Site #24 – culvert. Culvert is fully collapsed and needs replaced.

A motion was made by Kent Spencer and seconded by George Leatherman to move forward with culvert replacement, if the work can be done for under \$5,000.00, the Woodworths will do the work, and if the proper size the extra culvert pipe at the shop in Fisher will be used. Motion carried.

Gate for Patterson Creek Site #50 – **A motion was made by Lois Carr and seconded by Dave Parker to approve the purchase of a 14ft gate for PC dam site #50. Motion carried.**

New Business

Outreach Material – **A motion was made by JW See and seconded by Lois Carr to approve up to \$250 for new outreach material from the general account. Motion carried.**

Spring Tile pricing – **A motion was made by JW See and seconded by George Leatherman to set the pricing for the new spring tiles at \$120 a set, \$83 for the liner and \$37 for the lid if sold separately. Motion carried.**

LOR – FY26 O&M New Creek Equipment Reimbursement \$42,168.68 – **A motion was made by JW See and seconded by Lois Carr to approve the chairperson signing the LOR. Motion carried.**

WVACD Nominations – Carroll Greene Award: Lois Carr nominated by George Leatherman and Gerald Sites

Honorary Member: Charlotte Hoover nominated by Lois Carr. **A motion was made by George Leatherman and seconded by JW See to approve these nominations. Motion carried.**

Financials

FY26 General Funds Budget – The decision was made to hold a Finance Committee meeting at 6:30pm on Sept. 9th, prior to the regularly scheduled board meeting.

There being no further business, the meeting was adjourned at 10:15am.

The next regular meeting will be held on Tuesday, September 9, 2025, at 7:00 pm in Moorefield.

Charlotte R. Hoover
Chairperson

Gent Spencer
Secretary

Sept. 9, 2025
Date