

NORTHERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS' MEETING
September 11, 2025
10:00 a.m.

Supervisors Present

Jim Anderson, Hancock County – Vice-Chairman
Chuck Glenn, Hancock County – Treasurer
Steve Paull, Brooke County
Eric Freeland, Brooke County
Robert Luchetti, Jr., Ohio County
Amy Wade, Ohio County – Secretary
David McCardle, Marshall County
Mark Fitzsimmons, Marshall County – Chairman

Others Present

Veronica Gibson, Administrative Specialist, WVCA
Don Whetzel, District Operations Manager, WVCA
Devon Kokoska, Watershed Manager, WVCA
Jessica Otte, Watershed Technician, WVCA
Victoria White, District Administrator, NPCD
Heather Duncan, Executive Director, WVACD via Teams
David Shipman, Soil Conservationist, NRCS
Brent Lyons, Forester, WVDOP
Emme Bradley, Forester, WVDOP
Bob Straub, CPA, Hartley & Straub

Chairman Mark Fitzsimmons called the meeting to order on September 11, 2025, at 10:00 a.m. at the USDA Service Center, McMechen.

Pledge of Allegiance – The pledge of allegiance was recited.

Minutes

- **Jim Anderson made a motion to accept the August 2025 board meeting minutes as written. Seconded by Steve Paull. Motion passed.**

Financial Report

- Bob Straub reviewed the August 2025 NPCD funds.
- Chuck Glenn reviewed the August 2025 Co-Administered funds.
Eric Freeland made a motion to file the August NPCD and Co-Administered funds for audit. Seconded by David McCardle. Motion passed.
- Veronica Gibson reported that the missing rent payments were received 9/1/2025.
- An email was received from the USDA regarding the renewal of the lease that expired 12/31/2024. They were requesting to renew the lease that would be effective 01/01/2025 to 12/31/2029. **Robert Luchetti, Jr. made a motion that due to the increase in the term of the lease, the shell rent should be increased to \$7.50/sq. ft. Seconded by Chuck Glenn. Motion passed.**

Reports

- District Crew (NPCD) – No report
- Farm Service Agency (FSA) – No report
- WV Division of Forestry (WVDOP) – Brent Lyons reviewed a written report and introduced Emme Bradley, Forester for Wetzel & South Marshall Counties

West Virginia Division of Forestry Activities Brooke, Hancock, Marshall and Ohio Counties September 11, 2025
This Report Covers Activities from 08/11/25 - 09/08/25

BROOKE COUNTY

School contact. VFD contact. Inspected logging Jobs.

HANCOCK COUNTY

Inspected a CSP practice. I&D request. Inspected logging Jobs.

MARSHALL COUNTY

Prepared for Forestry Field Day. Inspected a CSP practice. I&D requests. School contact. OES contact. VFD contact. Inspected logging jobs.

OHIO COUNTY

Cruised timber. Inspected logging jobs.

OTHER

Western Fire Crews.

- WV Conservation Agency (WVCA)
 - Devon Kokoska reported that Bill Armstrong has accepted the position of civil engineer technician with the WVCA.
 - There was a discussion regarding O&M agreements and SB941. SB941 states that all agreements will need DEP's signature. Aaron Tonkery will be emailed to ask him what he feels needs to be signed.
 - Don Whetzel reviewed a written report.

September 2025 WVCA Report

Agreed Procedures Engagement (Audit)

Conservation Districts are asked to begin the Agreed Procedures Engagement (APE) (audit) soon after the close of the fiscal year on June 30th. It is important that each district read their audit and then take steps to correct any findings noted by the auditors. If you have questions, ask Don or Jeremy.

Conservation Farm Tour

October – Presentation of Area and State awards at WV Conservation Partnership Annual Conference

Ag Enhancement Program Timeline

AgEP funding LORs are ready to be processed if you haven't done so already
State AgEP meeting September 30th 10:00am Elk Conservation District (Sutton, WV)

SB 941

WVCA has received correspondence regarding the bill. CDs should continue regular operation and maintenance work. The bill doesn't change anything except that agreements need to be approved by DEP.

October Quarterly Meeting – October 22-23 in Flatwoods

- WV Association of Conservation Districts (WVACD) – Heather Duncan reviewed a written report.

September 2025 Board Report from Heather Duncan, WVACD Executive Director October Quarterly Meeting

The October Quarterly Meeting and Awards and Recognition Luncheon will be held on October 22-23 at the Days Inn Flatwoods. We are excited to also host NACD President Gary Blair.

Please make your luncheon reservations with your AS. Your room reservations can be made by calling the hotel at (304) 765-5055 by October 8th. Mention "WVACD" for your room block rate.

Do not forget about the live scholarship auction which benefits the WVACD and Auxiliary scholarships. The WV Chapter of the Soil and Water Conservation Society will also have their silent auction. Please bring items for that if you wish as well.

Community Outreach/Community Development Grants

The Community Outreach Grant and the Community Development Grant are due September 30, 2025. Absolutely no receipts dated after that date will be accepted. The final reporting deadline is October 15th. Absolutely no reports will be accepted after that date.

Awards Due

Please send Carroll Greene nominations to Heather before September 1st. Rookie supervisor nominations are due to Kelley Wayne by September 1st. Excellence in Communication submissions are due to Kelley Wayne by September 1st. Honorary and Member at Large nominations are due to Kelley Wayne by September 15th. The calendar and descriptions were sent to all AS' if there are any questions.

Magnets Available!

WVACD has wooden magnets for sale! They are made right here in St. Albans! They are available for \$5 each. Please reach out to Julie Simmons or Heather Duncan if you are interested in purchasing one. We will have them available at the October quarterly meeting for sale. The proceeds will go to further our mission and goals. A picture has been sent to AS' and also included in the quarterly newsletter.

Sustainable Management in Agriculture using Regenerative Techniques Grant (SMART Farms WV Grant)

This grant is through NASDA and is available to non-Chesapeake Bay draining counties to establish native warm season grasses into pastures and log landing sites focusing on Historically Underserved producers. This grant is a partnership with WVCA, WVACD, and WVDOF. This is a great grant to reach out to someone who is not currently a cooperator with the district to help get their foot in the door. Please contact myself or Dylan Johnson, WVCA, for more information.

Grazing Lands Conservation Initiative (GLCI)

This grant is housed by WVCA with funding coming from NRCS. This is to develop conservation district field days, create learning stations, and hold virtual pasture walk. \$3,000 is available to conservation districts to host a workshop on grazing and soil health topics. Conservation districts may combine funding and workshops to host a larger scale event. \$400 is available for a learning station at the conservation district office.

Grasslands Committee

If you are interested in becoming involved with the Grasslands Committee, please let Heather know. The committee would like to see 1-2 supervisor members from each conservation district represented. Currently, the committee meets quarterly at the WVACD office and a virtual option is available as well. Please contact Heather or committee chair, Jim Anderson for more information.

WVACD Communication and Outreach Employees

Please do not forget to contact Julie Simmons (wvacdoutreach2@wvacd.onmicrosoft.com) and Vanta Coda (wvacdoutreach@wvacd.onmicrosoft.com) for your outreach needs. Rather it's developing printed or online materials, assisting with outreach events, or coming up with ideas to reach new producers or CSP outreach, they are here to help!

Membership and Educational Needs

If you would like to discuss your membership needs, please do not hesitate to reach out to me. Also, please let me know what other continuing education and training you need to be a better supervisor and/or director. I especially want to hear what type of training, educational events, and the format you would like to see at quarterly meetings. We've had in depth and updates at various quarterly meetings, but I'm still hearing there are questions and confusion even with offering various topics of concern.

Upcoming Dates

September 1, 2025: Rookie Supervisor, Excellence in Communication nominations due to Kelley Wayne. Carroll Greene nominations due to Heather Duncan.

September 15, 2025: Honorary Member at Large nominations due to Kelley Wayne

September 22, 2025: Western Area Meeting at Northern Panhandle CD Office, 10 am

September 29, 2025: Eastern Area Meeting at Eastern Panhandle CD Office, 10 am

October 3, 2025: Central Area Meeting at Guyan CD Office, 10 am

- Natural Resource Conservation Service (NRCS) – David Shipman reviewed a written report.

September 2025

NRCS Report: Northern Panhandle Conservation District

Trainings/Upcoming Events/Outreach

- September 18th & 19th – Marshall County Hands on Ag Day
- September 27th – Forestry Field Day
- October 3rd – Ohio County Hands on Ag Day
- October 10th – Grazing Dinner Meeting
- October 11th – Grazing Field Day

Programs

- FY 2026 EQIP/AMA/CSP
 - Sign Up Ended August 29th

Field Visits/Conservation Planning

- Staff completed field visits for conservation planning, technical assistance, and practice certifications.
- Staff are reviewing contracts to ensure designs are completed.

Misc.

- Hancock County Office Hours – we still have people coming in to meet with us!
 - September 18th – conflicts with Hands on Ag Day
- Wheeling Creek Watershed Commission (WCWC)
 - Next meeting is October 16.
- Administrative Specialist (WVCA) – No report
- District Administrator (NPCD) – Victoria White reviewed a written report.
NPCD District Administrator
September Updates:

General Updates:

- If you have items that need added to Facebook or website, please email with necessary information
- September schedule is now available for all supervisors

Events:

- Rain Barrel Workshop – Thurs. Aug. 14th – **26 people attended**
- Pollinator Field Day – Sat. Aug. 23rd – **18 people attended**
- Compost Barrel Workshop – Fri. Sept. 5th – **22 people attended**
- Marshall Co. HOA Day – Thurs. Sept. 18th & Fri. Sept. 19th — **Soil Trailer secured**
- Forestry Field Day – Sat. Sept. 27th – **4 registered as of 9/9/25**
- OCCF – Fri. Oct. 3rd - Sun. Oct. 5th — **NPCD will have 20x20 tent next to Soil Trailer for display**
- Dinner Meeting – Fri. Oct. 10th – **4 registered as of 9/9/25**
- Grazing Field Day – Sat. Oct. 11th – **7 registered as of 9/9/25**

Grants:

Name	Amount	Progress
The Bee Cause Grant 2025	\$1,500	Awarded
Renewal Bee Grant 2026	\$500	Opens September 1st, 2025
WVACD Community Outreach Grant	\$8,166	Awarded
GLCI Pasture Walk (Grazing Field Day)	\$3,000	Reimbursement from WVCA for Grazing Field Day
Northern Panhandle RC&D (Educational Material)	\$500	Awarded
Friends of NACD District Grant Program	\$1,500	Opens Fall 2025 for FY26

NACD Technical Assistance Grant	\$25,000 - \$50,000	Opens September 2025
WV Beekeepers Association Grant	\$1,000	Due December 1st, 2025
FirstEnergy Foundation		In Review
Ohio Valley Jaycees Charitable Fund		Not Awarded
Oak Foundation		Not Awarded
Anderson-Rogers Foundation		In Review
AEP Foundation		In Review
Daniel K. Thorne Foundation		In Review
Chris Hess Foundation		In Review
Helen J. Prince Foundation	\$15,000 - \$20,000	Decision made in October 2025

- Soil Tester – A written report was provided.

Farmer	County	Acres	Date Sampled	Forage Sample (Y/N)
Mike White	Hancock	29.5	4/24/2025	Y (7/24/2025)
Brett Lemley	Hancock	27.1	4/24/2025	N
Richard Gibson	Hancock	19.1	4/24/2025	N
Lewis Hopkins	Ohio	193.5	4/23/2025 & 4/28/2025	N
Blanche Rybeck	Ohio	25.14	4/29/2025	N
Kenneth Fowler	Ohio	1.5	4/29/2025	N
Dave Henderson	Ohio	21.6	5/5/2025	N
Eric Blend	Ohio	4	5/5/2025	N
Mike Crow	Marshall	18.1	5/6/2025	N
Sham Gaffor	Marshall	0.5	5/6/2025	N
Chad Lamp	Hancock	36	5/8/2025	N
James Tully	Ohio	4.5	5/14/2025	N
Rebecca Scott	Ohio	0.5	5/15/2025	N
Alvin Schafer	Ohio	1	5/19/2025	N
William Witherow	Hancock	30	5/20/2025	N
Suzan Smith	Ohio	58.1	5/23/2025	N
Bennie Parr	Hancock	28.9	5/29/2025	N
Lisa White	Ohio	17.15	6/2/2025	N
Mark Chambers	Marshall	8.8	6/2/2025 & 7/14/2025	N
Rick Otte	Marshall	57.6	6/10/2025	N
Nick Frankovich	Hancock	96.85	6/11/2025	N
William Kidd	Marshall	5.8	6/30/2025	N
Chuck Glenn	Hancock	37.4	7/9/2025	Y (7/9/2025)
Jeff Allen	Marshall	172.1	7/11/2025	N

John W Miller	Marshall	135.46	7/15/2025	N
Seth Craig	Ohio	82.27	7/17/2025	N
Brett Lemley	Hancock	13.54	7/21/2025	N
Carolyn Harris	Marshall	60	7/23/2025	N
Jeremy Bowen	Marshall	45.68	7/28/2025	N
Keith Heironymous	Marshall	49.6	7/31/2025	N
Dan Lucey	Marshall	161.8	8/1/2025	Y (8/1/2025)
Phillip Kittle	Marshall	<i>Forage Only</i>	8/12/2025	Y(8/12/2025)
Edwin Miller	Marshall	<i>Forage Only</i>	8/12/2025	Y (8/12/2025)
Fred Dague	Marshall	47.8	8/12/2025	Y (8/12/2025)
Mark Fitzsimmons	Marshall	8	8/13/2025	N
Greg Knight	Marshall	<i>Forage Only</i>	8/14/2025	Y (8/14/2025)
Zach Powell	Hancock	56.8	8/25/2025	N
Nikki Stevens	Marshall	11	9/2/2025	N
Jim Anderson	Hancock	32.8	9/8/2025	N
Sam Fankhouser	Marshall	70.6	9/9/2025	Y (8/15/2025)
	Total Acres:	1670.09		
	<i>Updated Through: 9/9/2025</i>			

- Visitors - None
 - Committee Reports
 - Equipment Committee – David McCardle reported that the three-point hitch sprayer needs repaired. Victoria White will order the part. Victoria White provided an equipment rental report.
 - Budget Committee – Need to address how to keep Victoria White employed.
 - High Tunnel – David Shipman provided a written report.
High tunnel committee Report September 2025
- Still waiting for confirmation of new cover installation.
Needing concrete saw to install new hydrant in garden.
Peppers are still producing Tomatoes are getting ready to be removed
Planting of fall crops on hold until we know that the cover will be installed.
- Grassland – Jim Anderson talked about the teacher training coming up in Flatwoods. Victoria White will contact Katie McBride for more information.
 - AgEP – The NPCD AgEP committee met before the board meeting to review the FY26 applications. There will be a state AgEP meeting on September 30 at the Elk CD at 10:00 am to discuss proposed practice changes for FY27.

Old Business

- Upper Grave Creek #7, #8, & #9 – ACNR Mining
 - Devon Kokoska reported that UGC #7, #8, & #9, are monitored daily (Monday-Friday) by the WVCA. He has not received a monthly report from DEP. The last report received from ACNR was on 8/29. He will try to get an update from ACNR. As per ACNR, they (ACNR) are waiting for written confirmation from the NPCD to slip line #7.
 - Mark Fitzsimmons reported that a meeting was scheduled with ACNR per their request to be held 9/15 at 1:00 pm at the USDA Service Center in McMechen. When the local contact for ACNR was asked why the meeting was requested, the contact said he did not know anything about the meeting. Mark spoke to Commissioner Leonhardt. The Commissioner said that the WV Coal Association was who requested the meeting. The district has not been presented with an agenda. **Jim Anderson made a motion to indefinitely postpone the meeting scheduled for 9/15. Seconded by David McCardle. Amy Wade opposed. Amy feels the NPCD should ask the district attorney's opinion on cancelling the meeting. Motion passed.**
- Tygarts Valley CD Lawsuit
 - Mark Fitzsimmons said he will talk to the district's current attorney.
 - Robert Luchetti, Jr. said Bowles Rice would be interested in representing the district.
 - **Robert Luchetti, Jr. made a motion to reach out to Dan Taylor to settle any fees, get work completed by him to date, and fire him and hire Bowles Rice. Seconded by David McCardle. Amy Wade and Steve Paull were opposed. Amy feels the district should see what Dan Taylor's response is. Motion passed.**
- USDA Service Center Property Survey
 - The Marshall County Board of Education wants a right of way to the river for storm water drainage. That is what Mark Price told Mark Fitzsimmons. Amy Wade will contact Marshall County Schools to get more information.
- PA Dam Funds
 - **Jim Anderson made a motion to send a letter to the WVCA to request all PA dam funds. Seconded by David McCardle. Motion passed.** Robert Luchetti, Jr., will draft the letter.
- NPCD Annual Banquet
 - Victoria White presented a spreadsheet of available locations for the NPCD annual banquet. **Jim Anderson made a motion to hold the NPCD annual banquet at Generations Restaurant in Wheeling on November 5. Seconded by David McCardle. Motion passed.**
- NPCD Partnership Agreement
 - Victoria White presented a partnership agreement that would be used for groups that want to partner with the NPCD and make use of the facilities available for educational purposes. **David McCardle made a motion to approve the partnership agreement as presented. Seconded by Robert Luchetti, Jr. Motion passed.**

- Host Western Area Meeting – September 22
 - It has been requested for the NPCD to host the Western area meeting on September 22. Heather Duncan said there may be up to 15 people attending the meeting in person. **Jim Anderson made a motion to host the September 22 Western area meeting with a budget of up to \$200.00. Seconded by David McCardle. Motion passed.**

New Business

- O&M Contracts
 - 2025-08-28 OMR NPCD Upper Grave Creek & Wheeling Mowing
 - **Jim Anderson made a motion to accept the low bid from Anderson Excavating in the amount of \$27,950.00 for contract 2025-08-28 OMR NPCD Upper Grave Creek & Wheeling Mowing. Seconded by Chuck Glenn. Motion passed.**
 - 2025-08-27 OMR NPCD Harmon Creek Mowing
 - **Jim Anderson made a motion to accept the low bid from Cut & Clear Solutions, LLC in the amount of \$18,300.00 for contract 2025-08-27 OMR NPCD Harmon Creek Mowing. Seconded by David McCardle. Motion passed.**
- Ag Exigency Program Participation - Drought
 - **Chuck Glenn made a motion to participate in and extend the drought program as needed if the NPCD is in drought status. Available practices will be irrigation water supply, livestock water supply, temporary fence, revegetation of feeding area, and cover crop reestablishment. Seconded by Eric Freeland. Motion passed.** The program will begin September 11, and receipts dated September 4 forward will be accepted.
- FY26 O&M Agreement – Wheeling Creek Watershed Commission – Wheeling Creek
 - **David McCardle made a motion to accept the FY26 O&M Agreement with the Wheeling Creek Watershed Commission for Wheeling Creek dams as presented. Seconded by Robert Luchetti, Jr. Motion passed.** Jim Anderson asked if this agreement should be reviewed and include DEP.
- Invoice Approval for O&M PA Dams Mowing – Cut & Clear Solutions LLC
 - PA647 - \$2,499.00
 - PA648 - \$2,499.00
 - **Jim Anderson made a motion to approve and pay the invoices received from Cut and Clear Solutions LLC for mowing PA647 and PA648. Seconded by Steve Paull. Motion passed.**
- FY25 AUP Bid
 - Veronica Gibson sent eleven requests for quotes for the FY25 AUP. Only one bid was received. The bid was from Lowe & Associates in the amount of \$3,550.00. **Jim Anderson made a motion to accept the bid for the FY25 AUP from Lowe and Associates in the amount of \$3,550.00. Seconded by Amy Wade. Motion passed.**

- WVACD October Quarterly Meeting – October 22-23 - Flatwoods
 - Awards Luncheon Registration – Due to AS by 9/30
 - The Lucey family needs to be contacted.
 - WVACD Scholarship Auction Sponsorship
 - **Jim Anderson made a motion to donate \$500.00 to the WVACD scholarship. Seconded by Amy Wade. Motion passed.**
 - SWCS Silent Auction Sponsorship
 - **Amy Wade made a motion for Jim Anderson to contact Fiestaware for a donation for the SWCS silent auction. Seconded by Chuck Glenn. Motion passed.**

- Hands on Ag Day – Marshall County – September 18-19
 - Set up – September 17
 - Mark Fitzsimmons encouraged all supervisors to help with setting up and attending the event.
 - Pick up Soil Tunnel Trailer
 - David McCardle will pick up and return the soil tunnel trailer. It is in Wetzel County.

- Ohio County Country Fair – October 4-5
 - Set up - October 3
 - Victoria White will set up the NPCD display for the fair.
 - Work schedule for Ohio County Country Fair
 - Saturday, October 4
 - Amy Wade – AM hours
 - Victoria White – PM hours
 - Sunday, October 5
 - Robert Luchetti, Jr. – AM hours
 - David McCardle – PM hours
 - Victoria White will help take the display down at the end of the fair.
 - Ohio County Hands on Ag Day – October 3
 - The NPCD has partnered with the Ohio County WVU Extension office for Ohio County Hands on Ag Day. Victoria White will work at the event.
 - Pick up Soil Tunnel Trailer
 - It was not decided at the meeting who will pick up the soil tunnel trailer.

- Complete Waterline/Hydrant Installation in Garden
 - **Chuck Glenn made a motion that if a contractor can complete the work for under \$500.00 then hire them and get the work completed. Seconded by Eric Freeland. Motion passed.** David Shipman may know a contractor that could complete the work.

- Little Wheeling Creek Clean Up Sponsorship
 - The Ohio County SWA is hosting a clean up day for Wheeling Creek on October 12. This will be held for cleanup that has not been completed since the June flooding. They will do an educational program on recycling. **Jim Anderson made a motion to donate up to \$1,000.00. No second. Motion died for lack of a second. Jim Anderson amended his motion. Jim Anderson made a motion to donate \$400.00 to the Ohio County SWA for their Wheeling Creek clean up. Seconded by Eric Freeland. Motion passed.**
- Grazing Field Day Door Prizes/Giveaways
 - There are five compost barrel kits left over from the workshop. It was decided to give away one compost barrel kit as a door prize. **Robert Luchetti, Jr. made a motion to sell the remaining compost barrel kits for \$50.00 each. Seconded by Amy Wade. Motion passed. Amy Wade made a motion that the remainder of grant funds that has not been accounted for other expenses to use toward grazing and drought. Seconded by Jim Anderson. Motion passed.**
- NPCD Entrance Sign
 - Jim Anderson will take the NPCD entrance sign home and repair it.
- Consideration of Sale of NPCD Trailer
 - **Jim Anderson made a motion to advertise and take offers for the 12-foot trailer (with a reserve bid) stating the district has the right to accept or reject any or all offers. Offers will be due by September 30. Seconded by David McCardle. Motion passed.**
- Conservation Agreement
 - Dalton Ebbert/Marshall County/100 acres
David McCardle made a motion to accept D. Ebbert as a new cooperator. Seconded by Chuck Glenn. Motion passed.
- Ag Enhancement
 - FY26 Applications
 - The AgEP committee reviewed the FY26 application prior to this meeting.
 - Applicants NOT Eligible

Name	Practice	Reason Not Eligible
Nathan Blake	Pollination	Unable to Contact
Josh Brown	Exclusion/Pasture Division Fence	No livestock
Rich Link	Water System	Cooperator Agreement Terminated

Robert Luchetti, Jr., made a motion to recognize N. Blake, J. Brown, and R. Link as not eligible for the AgEP program. Seconded by Jim Anderson. Motion passed.

Names	Practice	Amount	Cost Share	Ranking
Kenneth James Anderson	PDF	1000ft-High Tensile	\$2,000.00	105.5
Nick Frankovitch	NM	21.8 acres	\$1,635.00	108
Benny Parr	Lime	5.55 acres/11.1 Tons	\$227.50	90
Richard Gibson	HUA	1100 sq. ft	\$1,452.00	110
Lisa White	Wood EF	800 ft - Woven Wire	\$2,000.00	65
Gary Allen Robinson	Pollination	2 Nucs	\$200.00	85
John W. Miller	WS	Spring Development	\$1,418.00	90
Eric Freeland	UA	Straw Mulch	\$750.00	165
Jeffery Allen	IS	45 acres	\$600.00	100
Jeremy Bowen	PDF	800 ft- Woven Wire	\$2,000.00	89.5
Chad Lamp	NM	29.1 acres	\$1,875.00	105
Richard Otte	Lime	11 acres/ 22 tons	\$550.00	80
Suzan Smith	HUA	649 sq. ft	\$ 857.68	83
Timothy Bledsoe	Wood EF	1000 Ft-High Tensile	\$ 2,000.00	60
Angeline & Bradford Robertson	Pollination	2 nucs	\$200.00	65
McCombs Farms	WS	Spring Development	\$2,000.00	80
Thomas Gibson	UA	Compost bin, cover crop, Fence, stakes and Trellis, Raised Beds, Etc.	\$750.00	165
William G. Witherow	IS	50 acres	\$ 600.00	60
Steven Shook	PDF	1000ft-Barbed Wire	\$ 2,000.00	87.5
David Henderson	NM	21.5 acres	\$ 1,620.00	100
Matthew Amaismeier	Lime	12 acres/24 tons	\$ 600.00	75
Mark Fitzsimmons	HUA	650 sq ft	\$ 858.00	73
Logan Toler	Wood EF	800ft-Woven Wire	\$ 2,000.00	55
Melissa Shewing	WS	Spring Development	\$ 2,000.00	65
Sharon Whetzel	PDF	1000ft-High Tensile	\$ 2,000.00	85.5
Carrie Shipman	Lime	6 acres/12 tons	\$ 300.00	70
Lewis Hopkins	PDF	1000ft-High Tensile	\$ 2,000.00	82
John Beirce Jr.	Lime	18.18 acres/37.2 Tons	\$ 945.00	60
Tammy Clark	PDF	800 ft-Woven Wire	\$ 2,000.00	80
Jermiah Trione	Lime	15 acres/30 tons	\$ 750.00	55
Eric and Brenna Blend	PDF	800ft-Woven Wire	\$ 2,000.00	75
Jordan Frye	PDF	1000ft-Barbed wire	\$ 2,000.00	57
Jeffery Cumpston	PDF	1000ft-High Tensile	\$ 2,000.00	54
Totals			\$ 44,188.18	

The highlighted applicants are district supervisors or family members of staff. The WVCA provided letters of approval for these practices.

Chuck Glenn made a motion to approve all applicants listed above – excluding district supervisors and family members of staff – as presented for the FY26 AgEP program. Seconded by David McCardle. Motion passed.

Correspondence

- Amy Wade, Secretary, reviewed the following correspondence: (1) An invitation to the PVCD annual banquet.

Supervisor Reports

- Amy Wade reported the following:
 - Amy received a call from Williams Energy regarding a grant for \$10,000.00 to clean up WV3 and restock. Amy told them we could not restock and to contact the Marshall County Commission for that. Williams Energy will not know if they got the grant until December.
- Eric Freeland reported the following:
 - Eric sold his farm.
- Chuck Glenn reported the following:
 - Chuck is back into racing.

NEXT MEETING

The next board meeting will be held on **Thursday, October 9, 2025, at 10:00 a.m.**, at the USDA Service Center in McMechen.

There being no further business, the meeting was adjourned at 1:30 p.m.

Mark Fitzsimmons, Chairman

Amy Wade, Secretary

Minutes submitted by Veronica Gibson