

Eastern Panhandle Conservation District
BOARD MEETING
November 12, 2025, 7:00 pm.
AGENDA

Call to Order
Pledge of Allegiance/Prayer
Welcome & Introductions

M: Agenda Approval
M: Approval of Minutes for October 15, 2025 Meeting

Attendance:

Report of Cooperating Agencies

WVCA/EPCD	WVDEP
WVDA	WVDOF
NRCS	FSA
WVACD	LEPC
JCSWA	

Committee Meeting Reports:

Education/Awards	Robert Boarman – Chair
Legislative	Vacant – Chair
Budget & Finance	Robert Boarman – Chair
Forestry/Tree Sale	Robert Boarman – Chair
Ag – Enhancement	Nancy Lutz – Chair
Watershed	Vacant – Chair
Equipment	Robert Cloud – Chair

Invoices/Reimbursements:

D / M Invoice: Comcast - \$209.23 - Internet
D / M Invoice: Quill - \$34.19 – Envelopes
D / M Invoice: Komax - \$113.10 + \$60.33 = **\$173.43** – Copier
D / M Invoice: Progressive Printing - \$770.00 – Newsletter
D / M Invoice: Waypoint - \$11.00 + \$42.00 = **\$53.00** – Soil Samples
D / M Invoice: Self Storage - \$363.00 – Storage Unit for November & December
D / M Reimburse: Danny Lutz - \$12.00 + \$31.40 = **\$43.40** – Postage/Soil Samples
D / M Reimburse: Danny Lutz - \$78.00 - Stamps
D / M Reimburse: Danny Lutz - \$90.00 – Farm Signs for Banquet
D / M Reimburse: Danny Lutz - \$3,433.80 – Purple Iris/Banquet

Correspondence:

D / M

New Business:

- D / M Request from Shepherdstown for financial support for town composting
- D / M Sign Emergency Action Plans
- D / M Opequon Creek Blockage – Funds Recall
- D / M Exigency Fund Transfer
- D / M Plant 250 trees districtwide in honor of the nation's birthday
- D / M BRIM Questionnaire

Jefferson County Water Quality Improvement Program:

APPLICATIONS:

- D / M Thomas Disque

PAYMENTS:

- D / M James Marrone \$150, James Reifer \$150, Katelyn Walters \$150, George Kisiel \$150

Agriculture Enhancement | Chesapeake Bay Programs:

PAYMENTS:

- D/M Lime: Michael Kercheval \$439.00, Back Creek Bend Farm \$683.50, Tim Folk \$250.00, Michelle Albert \$770.50
- D/M Invasive Species: Butler Family LTD \$500.00, David Michaels \$500.00
- D/M Hay Reseeding: Todd Butler \$1,787.50
- D/M Pasture Reseeding: Buds Farm LLC \$910.00

Warm Springs Run Flood Control Structures:

- D/M

NPS & State 319 Water Quality Programs:

Sleepy Creek Septic:

APPLICATIONS:

- D / M

PAYMENTS:

- D / M

Elks Run:

D / M

Back Creek:

Financial Reports:

D / M

Financial Reports:

D / M Treasurer's Report

D / M EPCD Co-Admin Funds Cash Balance Report

D / M Operating Account Activity

Supervisor Reports

D-discussion	M-possible
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Adjourn

Upcoming Dates:

Next board meeting: December 17, 2025