

A G E N D A

POTOMAC VALLEY CONSERVATION DISTRICT Board Meeting

**December 9th, 2025 @ 7:00 pm
Cheetah B's Restaurant, Petersburg, WV**

Prayer / Pledge of Allegiance

Call to Order

Welcome & Introductions

M Minutes of November 10, 2025 – Board Meeting

Financial Reports

M General & CDO Fund Reports – District Bookkeeper – November

M WVCA Co Administered Funds Report – November

M Invoice for Bookkeeping Services – November

Other Business

Approval of Invoices & Payments

D / M Adams County Nursery Tree Sale Deposit - \$675.00

D / M Smith's Auto Parts - \$728.32

D / M Petersburg Oil - \$870.24

D / M State of WV Board of Risk and Insurance Management Quarterly Premium - \$4,020.00

D / M Visa Bill Overpayment

Correspondence

*See attached sheet, D/M in bold

Watersheds

D / M District Crew O&M Invoice Payment

D / M Lost River Site #4 – JW Wilkins Stream Restoration Site Report

D / M Blockage at Welton Park / Gap Bridge -

D / M Rehabilitation Projects:

D / M New Creek Site #1 –

D / M New Creek Site #17 –

D / M North / South Mill Creek Sites #3 and #4

Unfinished Business

D / M Stricklers – Set Meeting with Town of Moorefield

D / M BRIM Lost Control Questionnaire due January 1, 2026

D / M Lower Cove Road Property Appraisal

New Business

D / M January and February Meeting In-person vs Teleconference

Administrative Specialist Report

D / M

Committee Reports

Board Member Reports

D

D / M Youth Supervisors

PVCD District Report

D / M Rental Equipment / Repairs –

D / M Billing of Rental Equipment – Void Invoice #5494 – George Leatherman, Float Valve

Ag Enhancement / Chesapeake Bay Programs:

D / M Exigency Program

APPLICATIONS

D / M

PAYMENTS

D / M **Lime:** *John Arnold III \$3,303.30CS*

Exigency Applications and Payments

APPLICATIONS

D / M **Water Hauling:** *Jeremy Buckley up to \$500.00CS*

D / M **Temporary Fence:** *Jeremy Buckley up to \$500.00CS, Ralph Buckley up to \$500.00CS, Clay Creek Farm – Gina Bramsen up to \$500.00CS*

D / M **Revegetation:** *Jeremy Buckley up to \$500.00CS*

PAYMENTS

D / M **Watering Hauling:** *Jeremy Buckley \$449.99CS*

D / M **Temporary Fence:** *Timber Ridge Cattle and Produce \$253.81CS, Jeremy Buckley \$498.47CS*

D / M **Revegetation:** *Jeremy Buckley \$493.94CS*

D / M **Cover Crop:** *Timothy S. Wilkins \$500.00CS*

Mudlick Run Project:

Conservation Agreements:

Farm Plans / Conservation Plans:

CREP contracts / payments:

Agency Reports:

Public Comment:

Upcoming Activities / Dates:

December 24th – December 25th - Office Closed for Christmas Holiday

December 31st – January 1st - Office Closed for New Year's Holiday

Next Board Meeting: Tuesday, January 13th, 2025 @ 7:00 pm

*D – Discussion

*M – Motion