

Southern Conservation District

Regular Board Meeting Minutes

March 10, 2026

10:00 AM

The Southern Conservation District Board of Supervisors met on Tuesday, March 10, 2026, at 10:00 a.m. in the conference room of the District Office, located at 463 Ragland Road, Beckley, WV 25801.

Those in Attendance:

Supervisors:

Randall Patton, Chair

Bill Harris, Vice-Chair

Edgar Hendrick, Secretary

John Farrell

Bill Cook

Randy Prince (Teleconference)

Rachel Prince (Teleconference)

Curtis Murphy

Ron Testerman

Steven Johnston

Others:

Jesus Nandi Roman, WVCA

Brian Fry, WVCA

Morgan Dial, WVCA

Jeremy Salyer, WVCA (Teleconference)

Dave Parkulo, SCD

Hannah Thacker, NRCS

Open & Welcome

Randall Patton, Chair

Bill Cook led in prayer, and Steven Johnston led in the Pledge of Allegiance.

Southern Conservation District Operations and Business

Elkhorn Creek Voluntary Floodplain Buyout (Update):

Hannah Thacker, NRCS

Hannah Thacker provided an update on the Creek Voluntary Floodplain Buyout project. She reported that draft letters have been reviewed by all attorneys involved and are now being mailed in batches. Letters for properties without title issues are being sent first, followed by those with minimal title issues, and then those with more complex title concerns. Approximately 27 properties are included. Property owners will have 90 days to consider their offers before closing dates are scheduled, likely in small groups. Thacker reported that demolition sites have been surveyed, with underground tanks and wells identified so they can be included in future bid specifications. Demolition contracts have not yet been put out to bid. Once closings occur, the properties will transfer to the County Commission, which will manage and oversee the bidding process. Thacker also provided an update regarding the Wyoming County debris removal project. The contractor plans to proceed pending favorable weather conditions. Additionally, a separate buyout project in Wyoming County is awaiting funding approval.

Approval of Minutes:

Following the review, Curtis Murphy made a motion to approve the minutes of the February 19, 2026, Regular Board Meeting. John Farrell seconded, motion carried.

Following the review, Ed Hendrick made a motion to approve the minutes of the February 24, 2026, Special Board/Committee Meeting. Steven Johnston seconded, motion carried.

Review/Approval of Co-Administered WVCA February Financial Report:

Following the review of SCD February 2026 Reconciliations and Financial Statements, Steven Johnston moved to approve the reports as presented. Randy Prince seconded, motion carried.

Conservation Technician Supervisor Report:

Dave Parkulo, SCD

Dave Parkulo reported that the downstairs remodeling project has been completed and that the total cost will be compiled and provided. Labor and materials have been tracked, and a final figure will be added to the record. He noted an increase in lime requests as the weather improves; however, due to recent weather conditions, access to lime has been limited. He expects supply and access issues to improve as conditions dry out. Parkulo reported completion of an NRCS-related water trough project at Flat Top and noted two upcoming spring development projects in Fayetteville and Boone County. He also reported that a fencing project around a pond is ready to begin and that several loads of stone have been delivered to Shady Spring. He stated that work will begin at Little Whitestick because it has sufficient funding, including additional county funds. Sediment removal beneath certain culverts will be addressed to restore proper flow

WVCA, NRCS & SCD Updates:

District Conservationist Report:

Katy McBride, NRCS

Field visits were conducted as follows: Beckley – 5; Princeton – 2. Both field offices are currently working on FY26 applications. The Princeton Field Office reported 8 AMA, 33 EQIP, and 6 CSP eligible applications. The Beckley Field Office reported 9 AMA, 38 EQIP, and 10 CSP eligible applications. Completed practices were reported as follows: Princeton – \$318.21 (Practice 512); Beckley – \$3,685.41 (Practices 512, 436, 533, 620, 441, and 449).

Field office priorities include contract maintenance in coordination with the Area Office (modifications, 153s, cancellations, and terminations), entering assessments and rankings into CART, conducting field visits for FY26 Round 1 applications, marking trees for FSI practices, and reviewing engineering workload needs for survey and design. The April 1 deadline for assessments and rankings was noted. Upcoming meetings include the South Area Planner Discussion on March 10 (TEAMS), the LFAC Meeting on March 16, and the Appalachian Grazing Conference Committee Meeting on March 20 (TEAMS). It was noted that supervisors from Greenbrier Valley and Southern Conservation Districts will assist with parking, registration, and event setup for the Appalachian Grazing Conference. The WV Grassland Evaluation Contest originally scheduled for April 10 at Jackson's Mill has been canceled and will be rescheduled for late September or early October. A copy of her report is attached below.

Area Operations Manager Report:

Jeremy Salyer, WVCA

Jeremy Salyer apologized for not being able to attend in person due to scheduling conflicts and reminded the Board that it is time to review and update the District Policy Manual and Employee Manual. He also noted that the District Personnel Plan and the CDO Budget Report are due to the Agency by the end of the month for submission to the State Conservation Committee. Salyer stated that it is also time to begin planning for participation in the annual Farm Tour, with all required information due to him from the District by June 15.

He provided an update regarding pending legislation. Senate Bill 631 did not advance and was replaced by Senate Bill 894. Senate Bill 894 has passed the Senate and moved to the House. House Bill 5364 is also under consideration, and it is anticipated that language from SB 894 may be incorporated into HB 5364. He stated that, if passed, the legislation would transfer ownership, responsibility, and associated funding for flood control projects, including dams and channels, to the West Virginia Conservation Agency. Questions were raised regarding property transfers, associated costs, funding responsibilities, and the timeline for transferring easements and flood control projects. Salyer indicated that several details remain unclear, including who will bear the cost of transferring property interests and how operations and maintenance funding will be handled moving forward. He stated that additional clarification will likely occur if and when the legislation becomes law.

The Board also discussed concerns regarding future O&M responsibilities, funding sources, and whether districts would be permitted to continue contracted O&M work. Salyer stated that those determinations have not yet been made.

Supervisor Reports/Approvals:

Sponsor Request for Mercer County Fair:

The Board reviewed a sponsorship request from the Mercer County Fair. The request noted that the Fair has operated continuously since 1958, with historical records dating back to 1922, and serves Mercer County and the surrounding areas. The 2025 Fair reportedly had strong attendance, and plans are underway to expand programming for 2026. The Fair includes educational exhibits, 4-H projects, agricultural displays, entertainment, and community activities. The organization requested continued support and submitted an invoice. It was noted that the District provided \$500 in sponsorship last year, but a request was made to approve a \$2,000 sponsorship for the 2026 Mercer County Fair.

Following the discussion, Ed Hendrick made a motion to approve a contribution of \$2,000.00 for the Mercer County Fair. Curtis Murphy seconded, motion carried.

SCD Photo Contest (Discussion):

The Board discussed the annual Photo Contest and whether to provide district-level awards as in previous years. It was noted that last year the District awarded gift cards to the winners: \$100 for first place, \$75 for second place, and \$50 for third place. The entries are submitted and judged at the district level before being forwarded for further consideration.

Following the discussion, Steven Johnston made a motion to approve a \$225.00 budget for awards for photo contest winners. Ed Hendrick seconded, motion carried.

Appalachian Grazing Conference Sponsor/Attendance:

The Board revisited the discussion regarding participation in the Appalachian Grazing Conference. It was noted that there is no charge to the District for hosting a vendor space; however, registration is \$25 per supervisor or attendee. The possibility of sponsoring supervisors and local farmers to attend was discussed. Several supervisors expressed interest in attending. Following the discussion, a motion was made to approve a budget of up to \$500 to cover registration costs for supervisors and to provide sponsorships for farmers to attend the Appalachian Grazing Conference.

Bill Harris made a motion to budget up to \$500.00 to support attendance at the Appalachian Grazing Conference for supervisors, farmers, and SCD staff. John Farrell seconded. Motion carried.

Dave's Fork/Christian Fork Sites #1 & 2 Annual Statement of Reviews:

Bill Harris made a motion to approve the dam safety rules. John Farrell seconded, motion carried.

Meeting Adjournment:

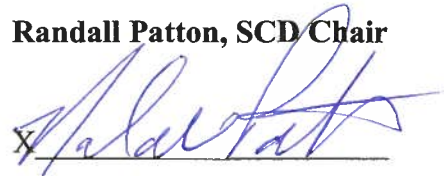
Upon the completion of all agenda items, Randall Patton made a motion to adjourn the Southern Conservation District's March 10, 2026, regular board meeting. The motion was seconded by Randy Prince. The Board Meeting was adjourned at 11:45:22 EST.

Dates To Remember:

SCD Committee Meeting: March 31, 2026, at 10:00 AM @ 463 Ragland Rd, WV, 25801.

Respectfully Submitted: Jesus Nandi Roman, West Virginia Conservation Agency,
Administrative Specialist

Randall Patton, SCD Chair

X 

Edgar Hendrick, SCD Secretary

X 

BH/EH/AS

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MOTIONS SUMMARY
Southern Conservation District
Regular Board Meeting – March 10, 2026

Page 2:

A motion was made by Curtis Murphy to approve the minutes of the February 19, 2026, Regular Board Meeting. The motion was seconded by John Farrell and carried.

A motion was made by Ed Hendrick to approve the minutes of the February 24, 2026, Special Board/Committee Meeting. The motion was seconded by Steven Johnston and carried.

A motion was made by Steven Johnston to approve the February 2026 Financial Reports as presented. The motion was seconded by Randy Prince and carried.

Page 3:

A motion was made by Steven Johnston to approve the AgEP FY27 Agreement as presented. The motion was seconded by Edgar Hendrick and carried.

A motion was made by Steven Johnston to accept the 2026 Farm Field Day to be held on September 12, 2026. The motion was seconded by Ron Testerman and carried.

A motion was made by Bill Harris to approve up to \$1,000.00 in concessions for the Farm Field Day from the CDO account. The motion was seconded by Steven Johnston and carried.

A motion was made by Steven Johnston to cancel David White's FY26 Frost Seeding Application. The motion was seconded by Randy Prince and carried.

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A motion was made by Ed Hendrick to approve a \$2,000.00 sponsorship for the Mercer County Fair. The motion was seconded by Curtis Murphy and carried.

A motion was made by Steven Johnston to approve a \$225.00 budget for the SCD Photo Contest awards. The motion was seconded by Ed Hendrick and carried.

A motion was made by Bill Harris to approve a budget of up to \$500.00 to support attendance and sponsorships for the Appalachian Grazing Conference. The motion was seconded by John Farrell and carried.

A motion was made by Bill Harris to approve the Dam Safety Rules for Dave's Fork/Christian Fork Sites #1 & #2 Annual Statement of Reviews. The motion was seconded by John Farrell and carried.

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A motion was made by Randall Patton to adjourn the March 10, 2026, Regular Board Meeting. The motion was seconded by Randy Prince and carried.

Southern Conservation District DC Monthly Report

March 2026

- **Field Visits**

Beckley: 5

Princeton: 2

- **Planning Status**

Princeton Field Office: Working on FY26 Applications (Eligible: 8 AMA, 33 EQIP, and 6 CSP)

Beckley Field Office: Working on FY26 Applications (Eligible: 9 AMA, 38 EQIP, and 10 CSP)

- **Completed Practices**

Princeton: \$318.21 (512)

Beckley: \$3,685.41 (512,436,533,620,441,449)

- **Field Office Priorities**

- Work with Area Office on Contract Maintenance (Modifications, 153s, Cancellations, Terminations, etc.)

- Complete entering assessments and rankings into CART for eligible applications

- Complete field visits on FY26 Round 1 Applications

- Mark trees for FSI practice

- Review Engineering Workload (for survey and design needs)

- **Upcoming Deadlines**

- April 1st – Assessment and Ranking Deadline

- **Upcoming Events**

- **Special Projects / Updates / Trainings**

- March 10th at 10:00: South Area Planner Discussion (TEAMS)

- March 16th at 10:00: LFAC Meeting (Conference Room)

- March 20th at 10:00: Appalachian Grazing Conference Committee Meeting (TEAMS)

NOTE The Greenbrier Valley & Southern Conservation District Supervisors will be assisting with parking, registration, possibly helping to set up the tables and chairs the day before, etc. More details after our meeting on the 20th.

NOTE The WV Grassland Evaluation Contest has been canceled for Friday, April 10th at Jackson's Mill (due to lack of response). This contest will be rescheduled to late September / early October (TBD).

- **Staffing Updates**

*No new updates

SCD Farm Field Day Event Summary

Event Title: Farm Field Day

Proposed Date: TBA (Anticipated confirmation by March 10, 2026)

Location: Ron Testerman's Farm

2438 True Road

Hinton, WV 25951

Speakers: TBA

Purpose of Funds

The funds allocated for this Farm Field Day will support an educational outreach event designed to address required program components. This outreach event will cover:


- Soil Health
- Grazing Techniques
- Forages
- Nutrient Management
- High Tunnels

The event will provide research-based information and practical applications for producers, landowners, and community members to enhance agricultural productivity and conservation efforts. Speakers and detailed agenda items will be confirmed once final arrangements are secured.

SCD 2026 GLCI Farm Field Day Budget			
Company	Item	Units	Total Cost
WV Tent Rentals (A2)	Tents/Chairs/Tables	-	\$ 1,426.76
AAA	1 Porta Potty	1	\$ 130.00
AAA	1 Washing Station	1	\$ 120.00
Outreach	Signs (if needed), Newspaper, etc.	-	\$ 150.00
Waters Lab/SCD	\$50 raffle for cooperators	1	\$ 50.00
SCD	Rental Raffle	~	\$ 200.00
Speaker	Speaker	1	\$ 300.00
Various	Handouts	~	\$ 623.24
TOTAL			\$ 3,000.00

We anticipate confirming the event date by March 10, 2026. Additional details will be provided upon confirmation.

Approved By:



District Education and Outreach Committee Chair

3-9-26
Date



WEST VIRGINIA STATE
UNIVERSITY

Extension Service

2026 WVSU WORKSHOP SCHEDULE

7 May

Irrigation

Explore irrigation options and learn how NRCS can assist with funding.

6-7 pm

USDA Office
in Beckley

456 Ragland Rd.,
Beckley, WV 25801

22 May

Marketing & Sales

Understand your marketing options and essential considerations before selling your products.

6-7 pm

Summers Co.
Memorial Building

451 1st Ave.,
Hinton, WV 25951

4 June

Fruit, Flower & Herb Production

Learn tips for growing fruit, flowers and herbs, plus guidance on planting a pollinator garden.

6-7:30 pm

TimbukSue
Farms

176 Camp Rd.,
Cool Ridge, WV 25825

18 June

Food Access

Gain insight into food access and practical steps producers can take to reduce barriers.

2-3 pm

Raleigh Co. Solid Waste
Authority Education Center

200 Fernandez Dr.,
Beckley, WV 25801

16 July

Summer & Winter Vegetable Production

Discover the best vegetables for West Virginia and grow year-round with expert tips.

6-8 pm

New Roots
Community Farm

167 Wolf Creek Rd.,
Fayetteville, WV 25840

30 July

Introduction to High Tunnels

Learn how high tunnels extend the growing season and help beginners grow more successfully.

6-7:30 pm

T&T
Organics

37 Valerie Street,
Berwind, WV 24815

13 Aug.

Soil Health

Gain hands-on knowledge in soil sampling and analysis to improve soil health.

6-7 pm

USDA Office
in Beckley

456 Ragland Rd.,
Beckley, WV 25801

20 Aug.

Aeroponics

Explore aeroponics and how to grow efficiently with vertical grow towers.

6-7 pm

Summers Co.
Public Library

201 Temple St.,
Hinton, WV 25951

3 Sept.

Hydroponics

Learn to grow using hydroponic systems such as NFT channels, bato boxes and deep-water culture.

6-7 pm

Princeton
Public Library

920 Mercer St.,
Princeton, WV 24740

17 Sept.

Aquaponics

Understand aquaponics—growing hydroponically with fish-based nutrient systems.

5:30-6:30 pm

Raleigh Co.
Public Library

221 N. Kanawha St.,
Beckley, WV 25801

15 Oct.

Canning

Learn the basics of safe and effective home canning.

6-7 pm

Graham
House

WV-12, Pence Springs,
WV 24962

29 Oct.

Fermentation

Learn how to safely ferment foods at home to create delicious, probiotic rich products.

6-7 pm

Graham
House

WV-12, Pence Springs,
WV 24962

For questions, please contact **Beth Villers** at maryvillers@wvstateu.edu.

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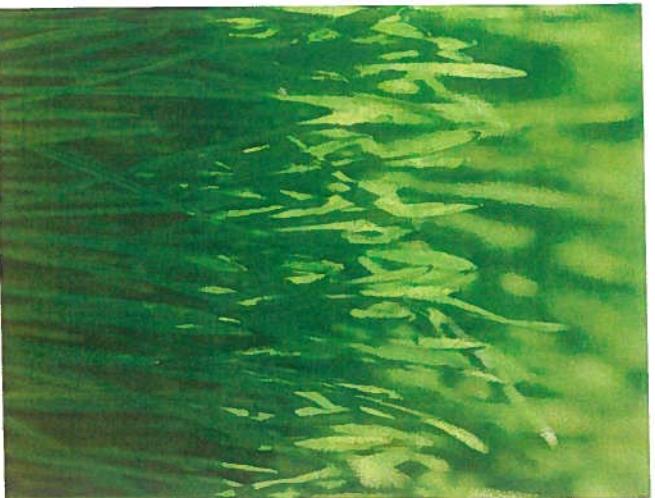
The SCD will be holding a Conservation Photo Contest this Spring!

Start snapping your best conservation pictures now!

We will begin accepting entries at the start of the New Year, January 2026!

Deadline to Enter:

Friday, May 30th, 2026



Conservation Practices

Steps to the contest:

1. Review guidelines provided for categories of photos on the website below.
2. Submit photos to the SCD Office anytime between **January 2nd and Friday May 30th, 2026**
3. Photo winners will be reviewed and selected by a committee.
4. Prizes will be awarded to winning photos. Winning photos will be displayed on the district social media page and photographer of the overall district photo winner will be recognized at our annual SCD Fall Banquet.



Your very own photo could be selected

Website for details:

https://www.wvca.us/education/photo_contest.cfm

Questions? Email inandi@wvca.us or call 304-253-0261



Up Close Conservation

PHOTO CONTEST

Southern Conservation District



Agricultural Enhancement Program Administration Agreement



Southern Conservation District

West Virginia Conservation Agency

Approved: _____
Chairman, _____ Conservation District

Date: _____

Approved: _____
Judith Lyons, Executive Director WVCA

Date: _____

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1. Purpose

- 1.1. The purpose of the Conservation District (CD) Agricultural Enhancement Program Administration Agreement is to provide conservation districts a format in which to document CD policies. Conservation Districts shall take actions per Legislative Rule *63CSR2 West Virginia Conservation Agency Financial Assistance Program* and follow recommendations outlined in the Agricultural Enhancement Program Guidance Document (include in appendix).

2. Program Purpose

- 2.1. The purpose of the West Virginia Agricultural Enhancement Program (AgEP) is to assist agricultural landowners of West Virginia with the implementation of best management practices to control erosion, conserve soil, and improve overall land quality, water quality and natural resource sustainability for the general welfare of the people of West Virginia. Publicly owned lands are not eligible to receive financial assistance through AgEP.

3. Fiscal

- 3.1. Funds provided under this agreement are to be used exclusively to meet the purpose and objectives of the West Virginia Agricultural Enhancement Program.
- 3.2. Conservation Districts shall administer funds using Generally Accepted Accounting Principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).
- 3.3. Conservation Districts shall issue a 1099 to cooperators receiving more than \$600 in AgEP funds in a calendar year.
- 3.4. Conservation Districts shall deposit all funds received from the State Conservation Committee (SCC) into a fully insured Federal Deposit Insurance Corporation (FDIC) banking institution within 24 hours of receipt.
- 3.5. Conservation Districts shall ensure that AgEP balances in excess of \$250,000 are protected in accordance with WV Code §12-1- 4 & 5.
- 3.6. Conservation Districts shall comply with instructions contained in SCC fund transmittal documents.
- 3.7. The primary source of funding is legislative appropriated funds to the West Virginia Conservation Agency (WVCA). The WVCA, with the SCC's approval, shall provide funding to CDs on an annual basis based on the availability of funding.
- 3.8. Conservation Districts shall provide an approved Letter of Request (LOR) to the WVCA to receive AgEP funds.
- 3.9. Conservation Districts may supplement the AgEP state allocation received from WVCA/SCC with other available funding sources. While outside funding

sources are encouraged, any outside funding will not be considered in the calculations of future state-funded allocations and should be maintained separately from state funds. Administration and tracking of outside funds shall be done by the district's accounting service, effective July 1, 2017.

4. Conservation District Actions (per legislative rule)

- 4.1. Conservation districts shall annually provide recommendations to the SCC on local resource concerns, needed conservation practices, financial assistance rates and other local priority needs. A program timeline is included in the appendix.
- 4.2. Conservation Districts shall use the SCC's approved practice list to generate and submit a local priority list to the WVCA for approval prior to July 1, the start of the AgEP program year.
- 4.3. Conservation Districts shall administer financial assistance programs in accordance with SCC and district approved policies.
- 4.4. Conservation Districts shall, with the assistance of WVCA employees, update and maintain the WVCA's financial assistance database.
- 4.5. Conservation Districts shall provide annual progress reports to the WVCA/SCC by July 31 detailing how the WVCA's financial assistance programs have benefited the districts' soil and water conservation mission.
- 4.6. Conservation Districts shall advertise the availability of WVCA financial assistance programs and the application periods in their respective districts.
- 4.7. Conservation Districts shall disclose application decisions with fifteen (15) business days of when the district's board has rendered a decision on an application. The 63CSR 2 *WV Conservation Agency Financial Assistance Programs* Legislative Rule details methods for notification and disclosure of approvals.
- 4.8. Conservation Districts shall provide information on how to appeal a financial assistance decision to the State Conservation Committee to unsuccessful qualified applicants.

5. Conservation District Program Administration

- 5.1. Conservation Districts shall establish application period(s), ranking period(s), and completion deadline(s) within the July 1 – June 30 program year.
- 5.2. Conservation Districts shall establish financial assistance rates and caps/maximums.
- 5.3. Conservation Districts shall format practice application form(s) and landowner/operator agreement (s) to reflect the decisions of the conservation district.
- 5.4. Conservation Districts shall establish a tie-breaker format for applications that are tied after completing the ranking process.

5.5. Conservations Districts, per WV Code §19-21A-7(e), may delegate authority to individual supervisors or a committee. If actions under this authority are taken a report shall be given at the next regular board meeting.

5.6. Conservation District administrative policies shall be documented in the addendum to this agreement.

6. WVCA/SCC Program Administration

6.1. The State Conservation Committee shall consider the Conservation Districts' recommendations when developing the annual criteria for financial assistance programs.

6.2. The WVCA, with the SCC's approval, may provide funding to Conservation Districts on an annual basis to aid financial assistance programs. Annual allocations shall be based on the availability of funding. Funds will be provided to a CD upon receipt of a letter of request (LOR).

6.3. The WVCA shall provide technical assistance and oversight to the Conservation Districts to ensure proper use of allocated state funds.

6.4. WVCA staff, in cooperation with the federal Natural Resources Conservation Service (NRCS) and/or partnering agency staff, shall evaluate and rank each application received by the Conservation District based on SCC-approved criteria.

6.5. The WVCA shall evaluate and approve or reject the AgEP applications from conservation district supervisors per WV Code §19-21A-4(a) and 63CSR 2 *WV Conservation Agency Financial Assistance Programs* Legislative Rule.

6.6. WVCA staff, in cooperation with NRCS and/or partnering agency staff, shall perform technical inspection and certification of practice completion prior to the issuance of payment by the conservation district.

6.7. WVCA staff will update and maintain the financial assistance database.

7. Mutual Responsibilities:

7.1. Parties shall submit unresolved issues in the interpretation or performance of this agreement to the Chairman of the SCC for committee resolution.

7.2. This agreement may be amended in writing upon signature of each signatory.

7.3. Cooperate to facilitate and complete the purpose and objectives.

7.4. All media releases related to this agreement shall be coordinated with the WVCA Public Relations Specialist prior to release to media representatives.

7.5. Maintain records for a 3-year standard period or 1 year from resolution of litigation, whichever is longer.

7.6. In the event of non-compliance, this agreement may be suspended in whole or in part upon written notice sent to each signatory address of record. Notice must describe the non-compliance and request remedy.

7.7. A failure to comply with agreement provisions will result in termination of the agreement. After exhaustion of administrative remedy, 30-day written notice of termination will be sent by certified mail to each signatory address of record.

7.8. Participation in the agreement may be terminated by written notice sent by

certified mail to each signatory address of record at least 30 days in advance of the effective termination date. The reason for termination must be stated within the notice.

Addendum #1

Conservation District Program Administration

1. Conservation Districts shall establish:

Application period(s)

May 18, 2026 – May 29, 2026
<i>If sufficient funding remains, a second sign-up period may be held</i>

Ranking period(s)

Ranking will begin at the end of the sign-up period and finish at the end of June

Completion deadline(s)

December 11, 2026- Lime, Pond Cleanout, Watering System, Fence, Winter Grazing and Heavy Use Area.
March 12, 2027- Frost seeding
May 21, 2027- Nutrient Management, Invasive Species

2. Conservation Districts shall establish financial assistance rates and caps/maximums and cooperator cap:

Maximum Program Payout per Cooperator	\$2,500.00
Maximum Number of Applications per Cooperator	1

Practice	Payment Rate	Cap	Cooperator Cap
Lime	50%	\$2,500.00	\$2,500.00
Pond Cleanout	50%	\$2,500.00	\$2,500.00
Water System	50%	\$2,000.00	\$2,000.00
Exclusion Fence (Water/Woodland)	\$2.00/ft	\$2,500.00	\$2,500.00
Pasture Division Fence	\$2.00/ft	\$2,500.00	\$2,500.00
HUAP	\$1.00/sqft	\$2,000.00	\$2,000.00
Nutrient Management	50%	\$1,500.00	\$1,500.00
Frost seeding	50%	\$500.00	\$500.00
Winter Grazing	50%	\$500.00	\$500.00
Invasive Species	50%	\$1,000.00	\$1,000.00

Addendum #1 - Conservation District Program Administration

3. Conservation Districts shall establish:

Tiebreaker

Tiebreaker #1: If one of the cooperator's holding tie is a first-time applicant, that cooperator wins.
Tiebreaker #2: Cooperator with the lowest maximum cost share amount wins.
Tiebreaker #3: Name drawn from hat by SCD board member of all eligible cooperator contract names holding the tie.

4. Conservation Districts may delegate authority:

Authority is delegated to:	What authority is delegated:	Date
AgEP Committee Chairman	Payment approvals Unfunded Application Approvals Cancellation approvals	FY27
SCD Board of Supervisors	Application approvals Ranking outcomes Extensions	FY27

5. Add any additional decisions of the Conservation District:

- \$25.00 per hour labor rate applies to all practices that involve labor.
Note: Labor costs are not included in the cost-share amount, except for cooperators using the district's contractor for fertilizer, where the spreading fee is included in the amount of applied fertilizer.
- **Soil test requirement:** The cooperator must provide a soil test report from within the last 3 years for practices that require one at the time of application. If the cooperator applied for the same practice or field in the previous fiscal year and received approval, the soil test report must be updated from the previous application date.
- **pH requirement:** For Nutrient Management eligibility, soil pH must be 5.6 or higher. For Frost Seeding eligibility, soil pH must be 5.8 or higher.
- **Cancellation policy:** If a cooperator cancels within one month of approval, no penalty will apply. If a cooperator cancels after one month without good cause, the cooperator will be ineligible to sign up for any Conservation District practices for one (1) year following the cancellation.

Addendum #2 –

AgEP Exigency Program - Conservation District Administration

1. Conservation Districts shall establish:

Application period. The application period must be held within 30 days of exigency declaration.

Applications may be accepted beginning on the date of the district decision to offer the practice. The application period will be situationally dependent and may be chosen on the date the practices are offered.
Allow for retroactive payments? No
If yes, establish date: <i>A retroactive date may not precede the exigency declaration date.</i>
Allow for purchase of used materials? No

Time limits for completion of exigent best management practices?

30 days from approval date to have all receipts submitted

2. SCC established financial assistance rates and practice caps on an annual basis.

Practice	Payment Rate	Cooperator Cap
Exigent Revegetation of Feeding Areas	50%	\$750
Exigent Cover Crop Establishment	50%	\$750
Exigent Irrigation Water Supply	50%	\$750
Exigent Livestock Water Supply	50%	\$750
Exigent Temporary Fence	50%	\$750
Exigent High Tunnel and Greenhouse Repair	50%	\$750

3. Conservation District must provide link(s) to or attach copies of technical standards for practice(s) offered.

<https://www.nrcs.usda.gov/resources/guides-and-instructions/field-office-technical-guides>

4. Conservation Districts shall establish:

Tiebreaker

Name drawn from hat by SCD board member of all eligible cooperator contract names holding the tie.
--

5. Conservation Districts may delegate authority:

Authority is delegated to:	What authority is delegated:	Date
AgEP Committee Chairman	Contract approvals Payment approvals	FY 27

6. Additional decisions of the Conservation District:

Cooperators must provide a copy of current soil test reports for practices requiring soil test results at the time of the application. Soil test reports are not expected to be kept on file as responsibility of the SCD of WVCA staff to maintain their expiration dates.