

TYGARTS VALLEY CONSERVATION DISTRICT

Minutes from Combined Meeting of Legislative Committee and Nominations & Awards Committee

September 21, 2026, 9:00 AM, TVCD Office in Philippi, WV & via Teams

ATTENDANCE & CALL TO ORDER

Legislative Committee Members Present: Donnie Tenney (Committee Chair), James Nester

Nominations & Awards Committee Members Present: Sarah Cunningham (Committee Chair), Delbert Vandevander, James Nester, Marsha Waybright (via Teams)

WVCA Partners Present: James Helmondollar, Amber Higgins

- **Committee Chair Tenney called the meeting to order at 9:05 AM.**
- Nester led the Pledge of Allegiance
- September 21, 2026, Agenda for Combined Meeting presented for approval
- **Motion to approve agenda as presented was made by Nester, seconded by Poling. Motion carried.**

OCTOBER LEGISLATIVE/AWARDS BANQUET PLANNING

- Banquet date was set for October 22 at 6:00 PM at the Outpost and Event Center at 20 Raella Lane in Buckhannon
- Presentation equipment at the venue was confirmed
- Poling will confirm the menu, cost, and the tentative October 8 RSVP deadline with the venue; brisket was chosen as the main entrée with two sides
- Invitations will be sent to legislators, candidates, county commissioners, Century Farm families, agency partners, and other identified guests; Judith Lyons, Haley Cunningham, Tim Canfield, Gene Hovatter and Terry Jones will also be included
- County clerks will be contacted by supervisors to verify candidate lists
- Legislators who wish to speak must request time when they RSVP and will be limited to 5 minutes
- Award presentations will be handled by Tenney, Vandevander, and Nester
- Vandevander reported that Century Farm sign visits are being scheduled according to each family's availability
- A district slide presentation will be created to review AgEP, district programs, work crew activity, education efforts, annual report data, and legislative priorities
- Helmondollar will present on AgEP, and Tenney will present legislative priorities
- Century Farm and Member at Large certificate creation, planning support, invitation emails, and RSVP management will be completed by Higgins, though she will not attend due to a standing commitment on Thursday evenings
- Cunningham volunteered to help with event setup and registration at the event itself

DECEMBER HOLIDAY LUNCHEON PLANNING

- The holiday luncheon will be held December 14 at Our Lady of Mercy Catholic Church, 221 Water Street in Parsons
- Proposed menu: marinated chicken, mashed potatoes with gravy, green beans, roll, pasta salad, and dessert
- Estimated meal cost is \$17 per plate
- Nester agreed to confirm RSVP timing at the October 5 board meeting
- The December board meeting will be held there at 10:00 AM, with the luncheon to follow

ADJOURNMENT

Tenney adjourned the meeting at 10:10 AM

(Minutes compiled and prepared by Amber Higgins, WVCA Administrative Specialist)