NORTHERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS' SPECIAL MEETING
September 24, 2026
10:00 a.m.

Supervisors Present
Jim Anderson, Hancock County – Vice-Chairman
Chuck Glenn, Hancock County – Treasurer
Steve Paull, Brooke County
Robert Luchetti, Jr., Ohio County
Amy Wade, Ohio County – Secretary
David McCardle, Marshall County
Mark Fitzsimmons, Marshall County – Chairman

Supervisors Absent
Eric Freeland, Brooke County

Others Present
Veronica Gibson, Administrative Specialist, WVCA
Jessica Otte, Conservation Specialist, WVCA
Don Whetzel, District Manager, WVCA – via Teams
Ella Schellhase, Soil Tester/District Administrator, NPCD
Katie Fitzsimmons, District Conservationist, NRCS
David Shipman, Soil Conservationist, NRCS

Chairman Mark Fitzsimmons called the meeting to order on Thursday, September 24, 2026, at 10:00 a.m. at the USDA Service Center in McMechen.

Pledge of Allegiance – The pledge of allegiance was recited.

- Location of NPCD Banquet
  - **Jim Anderson made a motion to hold the NPCD banquet on Thursday, November 5 at the Elite Multiplex in Colliers. The banquet will start at 5:30 with dinner at 6:00. Seconded by Robert Luchetti, Jr. Motion passed. Robert Luchetti, Jr. made a motion to rent table linens. Seconded by Chuck Glenn. Motion passed.**
  - Veronica Gibson will get prices for caterers and email them to the supervisors to select one.

- Ag Enhancement Program (AgEP) FY28 Review
  - The state AgEP meeting will be held on September 30.
    - The request from the NPCD to combine small scale soil amendment with urban ag was not submitted by the deadline to be considered for FY28 at the state AgEP meeting.
  - There was a discussion of proposed dates for FY28 program as follows:
    - Application period – March 29, 2027, to May 31, 2027
    - Ranking period – March 29, 2027, to July 2, 2027
    - Completion deadline – June 1, 2028
  - Accepting multiple applications was discussed but a decision was not made.
  - Another FY28 planning meeting will be scheduled.

There being no further business, the meeting was adjourned at 11:55 a.m.

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Mark Fitzsimmons, Chairman **Jim Anderson, Vice-Chairman**

Minutes submitted by Veronica Gibson